United States Marshals Service Instructions

SECTION I: ASSET AND SALE INFORMATION						
1. Contractor/Listing Agent Name:				2. Phone:		
3. Auction/Sale/Real Property Contract Date:	uction/Sale/Real Property Contract Date: 4. Auction/Sale Location:					
	Online Sales / Auction					
5. Asset Identification Number/Item Number:			6. Sale Price:	:		
Personal Property						
Identification Number: (VIN, HIN, Tail N	o., Serial No.)	If vehicle, is	it subject to N	lajor Automotiv	re Recall?:	
		Yes		lo	N/A	
Asset Description:						
Real Property						
Address:						
Parcel No.:						
Complex Asset						
Item/Asset Information:						
SECTION II: "AS IS, WHERE IS" DISCLAIMER		ΓΙΕς ςτατεμ	ENT			
All Property is Subject to - "As Is, Where Is						
All property items will be sold with no warranty or guarantee whatsoever. All items are to be purchased exactly as they appear at auction/ sale. They will be sold based on their appearance only. "As is" is a disclaimer of warranties or representations. "Where is" denotes that the buyer takes the property as found and must remove it from the point of sale.						
All Buyers Must Read and Acknowledge - Pl	rohibited Parties Statem	<u>ent</u> :				
USMS Policy Directive 13.7, Persons Prohib from purchasing forfeited property in the Depar or agent) and are therefore barred from placing	tment of Justice (DOJ) As	set Forfeiture I				
a. DOJ employees/contractors, vendors under contract with USMS in the Asset Forfeiture Program and their immediate family members.						
 b. Defendants in a Criminal Case - Titles 18.U.S.C. Section 1963(f) and 21 U.S.C. Section 853(h) of the Comprehensive Crime Control Act of 1984 prohibits the United States Government from reverting to a defendant or any defendant's conviction on charges, or violations of 18 U.S.C. Section 1962 or 21 U.S.C. Section 841 et.seq. 						
c. As a matter of policy, the USMS extends the purchase restrictions of a criminal case to any person whose conduct gave rise to a civil forfeiture of the property or to anyone acting in concert with or on behalf of, such a person. This general prohibition may be lifted in civil forfeiture actions on a case by case basis due to extenuating circumstances, as determined by AFD and the relevant United States Attorney's Office (USAO), with concurrence of the Ethics Officer, Office of General Counsel (OGC).						
 d. Other Third Parties - other government Sharing Programs. 	al and non-governmental	agents who ar	e involved in th	ie Asset Forfeitui	re and DOJ Equitable	
In order to make an offer to purchase property	subject to this sale, the of	feror shall che	ck one of the fo	ollowing boxes:		
The offeror warrants that he/she is not: Governmental Agency which participat sale; (c) an employee of any contractor Asset Forfeiture Program; (d) an agent above.	ted in investigations that le r or subcontractor whose o	d to the forfeit	ure of property contract provid	to the United Sta les goods or serv	ates subject to this vices to the USDOJ's	
Any offeror who is an employee of the USDOJ warrants that he/she has complied with the provisions of 5 CFR 3801.104(a), and shall provide as part of his/her offer a copy of the written determination by the Agency designee required by 5 CFR 3801.104(a).						

SECTION III: JUDICIAL FORFEITURE ACTIONS					
Criminal Forfeitures					
All Buyers Must Read and Acknowledge - Buyer's Certification					
Title 18 U.S.C. Section 1963(g) and 21 U.S.C. Section 853(h) of the Comprehensive Crime Control Act of 1984, prohibits the United States Government from reverting forfeited property to the defendant(s) convicted of violation under 18 U.S.C. Section 1962 nor 21 U.S.C. Section 841 et seq., or any person acting in concert with or on behalf of such defendant(s). To ensure compliance with the prohibition, you are required to certify that you are not acting and will not act in concert with or on behalf of the defendant(s) in this case upon the satisfaction of your purchase. Upon receipt of your certification, as set forth below, a criminal records check may be made with the investigative agencies and the United States Attorney's Office involved in the prosecution of the said case to confirm your submitted certification. In that case, you will be required to submit your Social Security Number (SSN) and other personal information. In the event your certification cannot be confirmed, the purchase shall be immediately dissolved, and further criminal action taken.					
United States of America vs.					
Name of Defendant(s):					
I hereby certify that I am not acting and will not act in concert with or on behalf of the defendant(s) in the criminal forfeiture of this property.					
Civil Forfeitures					
<u>All Buyers Must Read and Acknowledge - Buyer's Certification</u> As a matter of policy, the USMS extends the purchase restrictions of a criminal case to any person whose conduct gave rise to a civil forfeiture of the property or to anyone acting in concert with or on behalf of, such a person. This general prohibition may be lifted in civil forfeiture actions on a case by case basis due to extenuating circumstances, as determined by AFD and the relevant United States Attorney's Office (USAO), with concurrence of the Ethics Officer, Office of General Counsel (OGC). Person(s) property seized from:					
Former Owner(s):					
I hereby certify that I am NOT the person whose conduct gave rise to the civil forfeiture of this property nor am I acting in concert with					
or on behalf of such person(s).					
I hereby certify that I AM the person whose conduct gave rise to the civil forfeiture or am I acting in concert with or on behalf of such person (s). However, the prohibition against such purchase has been lifted in accordance with USMS policy. (Attach approval)					
I understand that any falsification of this statement is punishable under provisions of 18 U.S.C. Section 1001 by a fine of not more than \$10,000.00 and imprisonment of not more than five years.					
SECTION IV: BUYER'S CERTIFICATION					
I have read the entire contents of this agreement, and hereby acknow	wledge my agreement with the contents of this document.				
Buyer Information	Co-Buyer Information				
Printed Full Name:	Printed Full Name:				
Complete Address:	Complete Address:				
Address Unit	Address Unit				
City State ZIP Code	City State ZIP Code				
Country:	Country:				
Phone Number:	Phone Number:				
Signature Date of Signature	Signature Date of Signature				

Instructions to Complete This Form

This form is to be signed by any and all persons who purchase any seized and/or forfeited property from the United States Marshals Service. This is a Special Term and Condition and is a requirement of all property sales. Ensure this document is signed and executed at time of disposal with a copy placed in the case file.

- 1. Complete all fields. Type or print legibly in blue or black ink. If no response is necessary or applicable, indicate this on the form (for example, enter "None" or "N/A").
- 2. Any changes that you make to this form after you sign it must be initialed and dated by you. Under certain limited circumstances, USMS may modify the form consistent with your intent.
- 3. You must use U.S. Postal Service 2-letter state abbreviations when you fill out this form. Do not abbreviate the names of cities or foreign countries.
- 4. All telephone numbers must include area codes.
- 5. All dates provided on this form must be in Month/Day/Year (mm/dd/yy) or Month/Year (mm/yy) format. Use numbers 1-12 to indicate months. For example, May 27, 2012 should be shown as 5/27/12.
- 6. Where applicable, the following parties must complete the following sections of this form:

Forfeiture Type	USMS personnel	Buyer/Co-Buyer
Administrative Forfeitures	Section I	Sections II and IV
Civil and Criminal Forfeitures	Sections I and III	Sections II, III, and IV

Purpose of This Form

The primary use of the information on this form is for review by officials of the Department of Justice to determine compliance with applicable federal prohibitions under 18 U.S.C.§ 1963(g) and 21 U.S. C. § 853(h) of the Comprehensive Crime Control Act of 1984, which prohibit the United States from reverting forfeited property to defendant(s) convicted of violations under 18 U.S.C. § 1962 and/or 21 U.S.C. § 841 et seq., or any person acting in concert with or on behalf of such defendant(s).

Authority to Request This Information

The collection of this information is authorized by 28 U.S.C. \S 524 and 44 U.S.C. \S 3101.

Privacy Act of 1974 Compliance Information

Solicitation of information contained herein is authorized by Executive Order 10450 and may be used as a basis for eligibility determinations. The USMS describes how your information will be maintained in the Privacy Act system of record notice published in the Federal Register at 73 FR 35690 on June 24, 2008. Your social security number is being requested pursuant to Executive Order 9397. Disclosure of the information by you is voluntary. Information may be transferred as a routine use to appropriate Federal, state, local, or foreign agencies when relevant to civil, criminal or regulatory investigation, prosecutions, or pursuant to a request by DHS or such other agency is in connection with the hiring or retention of an employee, the issuance of a license, grant, or other benefit. Information also may be transferred as a routine use to a duly authorized official engaged in an investigation or settlement of a grievance, complaint, or appeal filed by an employee. Failure to provide information requested on this form may result in the government's inability to determine your eligibility for the position applied for or occupied, and may affect your prospects for employment or continued employment under a government contract, or at a Federal facility, or with a government license.

Privacy Act Routine Uses

- To U.S. Marshals Service personnel when needed for official business including designated analysts and managers for official business;
- 2. To disclose information to agency staff and administrative offices who may restructure the data for management purposes;
- In any legal proceeding, where, pertinent, to which the U.S. Marshals Service is a party before a court or administrative body;
- To the Office of Personnel Management (OPM), the Office of Management and Budget (OMB), or the Government Accountability Office (GAO) when the information is required for program evaluation purposes;
- 5. To a Member of Congress or staff on behalf of and at the request of the individual who is the subject of the record;
- To an expert, consultant, or contractor of the U.S. Marshals Service in the performance of a Federal duty to which the information is relevant;
- 7. To the National Archives and Records Administration (NARA) for records management purposes;