

Instructions for submitting a lease application

EACH occupant or co-applicant who is 18 years or older must submit a separate application.

Please also submit the following documents:

- 1) A clear copy of the applicant's driver's license
- 2) A clear copy of the applicant's SS Card
- 3) Copies of the four (4) most recent paycheck stubs
- 4) If applicant is self-employed, last 2 years of tax returns and copies of last 3 months bank statements
- 5) An application fee of \$50 (money order only) per applicant made payable to: **Winnie Leung**

Please submit your application to the listing agent via the following e-mail:

wyleung8@gmail.com

Upon approval of the application, the listing agent will send you a lease agreement template. The security deposit and the first month rent must be ready at the time of the lease agreement execute.