## **Offer Instructions**

## A. Offer Requirements

- 1. Signed Offer on One to Four Family TREC Contract
- 2. All necessary addendums
- 3. Pre-Approval letter (Third-Party Financing offers)
- 4. Proof of funds (Cash offers)

## B. Contract Details & Terms

- 1. One to Four Family TREC Contract
  - a. Paragraph 1: Seller's name: Bounds Capital Group, LLC
  - b. Paragraph 3B: Appropriate item selected (if necessary)
  - c. Paragraph 4: Include verbiage "Principal of Seller is a licensed real estate agent."
  - d.Paragraph 5:
    - 1. 1% minimum.
    - 2. Escrow Agent: Juliana Davila
    - 3. Address: 2500 W Loop S #500, Houston, TX 77027
  - e. Paragraph 6A: Texas American Title
  - f. Paragraph 7B: #1 must be selected.
  - g. Paragraph 22: All appropriate addendums must be selected
  - h.Paragraph 23: If any, \$20/day up to 7 days preferred.
- 2. HOA Addendum (if applicable):
  - a. Paragraph A: #2 or 4 should be selected.
  - b.Paragraph E: Buyer must be selected
- 3. Third Party Financing Addendum (if applicable):
  - a. Paragraph A1: Numbers and selections must match the contract and pre-approval letter.
  - b.Paragraph B1: If selected, 20 days maximum.