



## INSTRUCTIONS FOR SUBMITTING OFFERS

Please use this information to complete the Broker Information page of the contract:

### Listing Agent's Contact Information

Rene De La Cruz, #677857

Licensed Supervisor: Summer Gribble, #651706

Reliance Residential Realty, Broker ID #9001349

111 W. San Antonio St. Ste 150

New Braunfels, TX 78130

Office: 830-629-3338

Fax: 830-609-1940

EMAIL: [delacruzrene2014@gmail.com](mailto:delacruzrene2014@gmail.com)

Cell: 830-609-8985

### Preferred Title Company

Chicago Title

Neva Wilson

17115 IH 35 Suite 125 Schertz TX 78154

EMAIL: [neva.wilson@ctt.com](mailto:neva.wilson@ctt.com)

Office: 210-981-2765 FAX 210-477-0177

### Additional Instructions:

1. Please find all documentation necessary for submitting an offer in the additional/associated documents section of the MLS listing.
2. My clients prefer a minimum of 1% of the Sales Price earnest money deposit.
3. The buyer's mortgage pre-approval letter or verification of funds letter should accompany the offer.
4. Please email offers to [delacruzrene2014@gmail.com](mailto:delacruzrene2014@gmail.com) and call or text me, @ 830-609-8985, that an offer is being submitted.
5. Deliver option fees for receipting to my office in New Braunfels. Please confirm arrangements and time with me.

Thank you and I look forward to working with you!!