ASSOCIATED DOCUMENTS SHOULD INCLUDE ANY DISCLOSURES AND SURVEYS WHEN APPLICABLE. PRIOR TO SENDING AN OFFER, PLEASE CALL PHILLIP LOPEZ AT 210-913-5696 TO BE SURE THAT THIS PROPERTY IS STILL AVAILABLE.

❖ CAPITAL TITLE OF TEXAS

❖ 10999 IH-10 WEST. STE 320

❖ SAN ANTONIO, TX 78230

❖ ESCROW OFFICER: MELISSA GARZA (210) 202-1660 ❖ EMAIL: MGARZA@CTOT.COM.COM

WHEN EMAILING OR FAXING AN OFFER, PLEASE INCLUDE THE FOLLOWING:

❖ SIGNED SELLER'S DISCLOSURE

❖ PRE-APPROVAL LETTER, WITH LOAN OFFICER CONTACT INFORMATION AND AUTHORIZATION TO DISCUSS THE BUYER'S STATUS AND ABILITY TO CLOSE BY THE PROPOSED CLOSING DATE OR PROOF OF FUNDS FOR CASH

❖ ALL NECESSARY ADDENDUMS, SUCH AS

▪ THIRD PARTY FINANCING (MAX 14 DAYS)

▪ ADDENDUM FOR PROPERTY SUBJECT TO MANDATORY MEMBERSHIP IN OWNER'S ASSOCIATION – IF APPLICABLE

▪ FHA INSPECTION NOTICE – IF APPLICABLE

▪ LEAD BASED PAINT ADDENDUM, SIGNED BY BUYER AND AGENT – IF APPLICABLE

LISTING BROKER INFO FILLED OUT AS FOLLOWS:

❖ LISTING BROKER FIRM • KELLER WILLIAMS CITY VIEW

❖ LICENSE NUMBER • ~~127500~~ 547594

❖ SUPERVISOR ~~• AMY CLIFTON 474323~~ Tony Zamora # 537135

❖ LISTING ASSOCIATE • PHILLIP LOPEZ (210) 913-5696 LIC. #640657

❖ OFFICE ADDRESS • 10999 IH 10 W. STE. 175 SA, TX 78230

❖ LISTING ASSOCIATE EMAIL •PHILLIPL@KW.COM & TLGCOORDINATOR@GMAIL.COM

❖ $10.00 PER DAY FOR UP TO TEN DAYS OPTION PERIOD— PLEASE REFER TO PARAGRAPH 21 OF TAR FORM 1601 FOR GUIDELINES ❖ MINIMUM 1% EARNEST MONEY

IT IS OUR POLICY TO ONLY PRESENT OFFERS THAT ARE COMPLETE AND INCLUDE THESE DOCUMENTS. WE PRESENT ALL OFFERS AS SOON AS POSSIBLE aND WE WILL NOTIFY YOU OF THE TIMELINE ONCE ALL DOCUMENTATION IS RECEIVED FROM YOU. IN THE CASE OF MULTIPLE OFFERS, WE PRESENT ALL OFFERS AT THE SAME TIME AND THE SELLER DETERMINES HOW TO RESPOND. OUR GOAL IS TO BE FAIR TO ALL PARTIES.

IT IS OUR POLICY TO COUNTER OFFER VERBALLY WHEN RESPONDING TO AN OFFER THAT IS NOT ACCEPTABLE.

SUBMIT ALL OFFERS TO:
PHILLIP LOPEZ-PHILLIPL@KW.COM
&
KRISTI ~~UNDERWOOD~~ Butler
TLGCOORDINATOR@GMAIL.COM
CELL: (830) 329-3680
INSPECTIONS AND APPRAISALS:

❖ PLEASE SCHEDULE THROUGH ~~CSS~~
ShowTime