



### Offer instructions

Thank you for showing and considering our listing. Our office hours are 8:30 AM to 5PM

Please submit your offer to [rdr@daleross.com](mailto:rdr@daleross.com). If you wish to facilitate the process, please include the following as applicable.

If the home shows active on MLS, an offer has not been accepted in writing.

1. Please present a complete contract with all applicable addenda and disclosures **((including ALL documents found in the Attachments tab on the listing in HAR))** signed by the potential buyer(s). Please write N/A in all fields that do not apply on all offer documents.
2. Celebrity Title Company, 19219 Katy Fwy #250, Houston, TX 77094, 281-578-4035, Patricia Gaines as suggested escrow officer.
3. Please check box 6,C,2 for the survey. Buyer to obtain a new survey at buyer's expense.
4. Letter from the buyer's lender or proof of funds.
5. RECOMMEND 1% of the offer price Earnest Money.
6. RECOMMEND .001% of sales price as Option Fee made payable to the seller. Example-\$300,000 SP = \$300 option fee.

Please complete the Broker information as seen below.

<u>Keller Williams Signature</u>	<u>9004054</u>	
Listing Broker Firm	License No.	
represents	<input type="checkbox"/> Seller and Buyer as an intermediary	
	<input checked="" type="checkbox"/> Seller only as Seller's agent	
<u>Dale Ross</u>	<u>0316603</u>	
Listing Associate's Name	License No.	
<u>rdr@daleross.com</u>	<u>(281)599-6575</u>	
Listing Associate's Email Address	Phone	
<u>Alfred Rincon</u>	<u>0525285</u>	
Licensed Supervisor of Listing Associate	License No.	
<u>920 S. Fry Road</u>	<u>(281)599-7600</u>	
Listing Broker's Office Address	Phone	
<u>Katy</u>	<u>TX</u>	<u>77450</u>
City	State	Zip

Contracts received by 5PM will be presented that day. Contracts presented after 5 PM will be presented no later than the next morning, 7 days per week.

Please call us with any questions. 218-599-6575

Thank you.



**Please submit this with the lender letter.**

- 1. Have you received the information on the consumer/buyers' assets, income, reviewed credit report and application? \_\_\_\_\_ (Y/N)
- 2. How many calendar days will you need to provide credit approval? \_\_\_\_\_
- 3. Please provide the date that you will be able to close this transaction? \_\_\_\_\_
- 4. When will you order the appraisal? \_\_\_\_\_
- 5. Is buyer's ability to close, and/or final loan approval, contingent on the sale of another property? \_\_\_\_\_ (Y/N)

Thank you very much!

<b>Creditor/Lender</b>	<b>Date</b>	<b>Buyer</b>	<b>Date</b>
		<b>Buyer</b>	<b>Date</b>