

Cherry & Dee Prewitt
The Prewitt Real Estate Group
"a fresh approach to real estate"
RE/MAX Bluebonnet Properties
go4soldtexas@gmail.com
936-449-0048

## THE PREWITT REAL ESTATE GROUP INSTRUCTIONS FOR SUBMITTING AN OFFER

If you are submitting an Offer to Purchase please submit to <a href="mailto:go4soldtexas@gmail.com">go4soldtexas@gmail.com</a>. All offers submitted will be presented to Sellers within 24 hours; to expedite presentation of your offer, please be sure to:

- 1. Please be sure you attach ALL required addendum and/or forms to the Offer to Purchase and please do not leave any blanks on the Contract (mark either None or N/A).
- 2. BROKER INFORMATION:

SCHROEDER REALTY GROUP, LLC License #9000060

Listing Associate: Cherry Cash Prewitt, License #0720001

Supervisor: Michael Schroeder, License #468303 Address: 308 S St. Charles Street, Suite 100

Brenham, TX 77833

- 3. Third Party Finance Addendum should have a Letter of Loan Approval on lender's letterhead, which includes full name of lender & loan officer, address, phone number and email, or Proof of Funds (cash offer) attached.
- 4. Please be sure that you check the MLS Attachments for Seller's Disclosure, HOA Papers and other important documents. Applicable documents should be signed/initialed by the Buyers and submitted with the offer to purchase.
- 5. If Seller is paying Title policy, then please call for preferred Title Company.
- 6. Seller will not provide Survey Boundary Coverage. If Buyer would like Survey Boundary Coverage, this will need to be a Buyer's expense.
- 7. Please provide a copy of both the Earnest Money and Option Money checks with the Offer to Purchase. NOTE: Please be sure that Option Periods **DO NOT** end on a weekend.
- 8. All information should be emailed in a .pdf format.
- 9. Agent contact information:

Direct Phone: 936-449-0048 Cell Phone: 941-380-6045

Email: go4soldtexas@gmail.com or cherrycashprewitt@remax.net

Earnest Money must be delivered to the Title Company within 3 days of the effective date of the contract; please text Cherry at 936-449-0048 to advise you have delivered earnest money.

Option money is to be delivered within 3 days of the effective date of the contract to:

Cherry Cash Prewitt at RE/MAX Bluebonnet Properties, 308 S St. Charles Street, Brenham, TX 77833. Please be sure to text Cherry at 936-449-0048 to advise when you have delivered option money.

\*\*\*IMPORTANT: Keys to the property will not be released until funding has occurred and confirmed by Title Company.\*\*\*