

**** WCPG OFFER INSTRUCTIONS ****

Please review & discuss with your buyer prior to submitting an offer.

Please provide the following with your purchase offer:

- Correct type of contract per the type of property listed using the updated contract forms
- No offer will be presented to seller without Proof of Funds and/or Prequalification Letter from a bank/financial institution, this **MUST** be Included
- Copy of the Earnest Money Check/Bank draft. Earnest Money to be 1% of offer
- Copy of Option Fee. Seller prefers \$25/per day
- Sellers Disclosure Notice with buyer signature (If applicable)
- HOA Addendum with buyer signature (If applicable)
- Water District Notice with buyer signature (If applicable)
- On Site Sewer with buyer signature (If applicable)
- Residential Service Disclosure with buyer signature

Information to include on all offers:

Wendy Cline Properties Group – Wendy Cline
31065 FM 1736 Rd. • Hempstead, TX 77445
Main: 281-858-3429

Wendy Cline Properties Group - Wendy Cline	0561297	wendy@wendyclineproperties.com	281-460-9360
Licensed Broker/Broker Firm Name or Primary Assumed Business Name	License No.	Email	Phone
Wendy Cline	0561297	wendy@wendyclineproperties.com	281-858-3429
Designated Broker of Firm	License No.	Email	Phone
Wendy Cline	0561297	wendy@wendyclineproperties.com	281-858-3429
Licensed Supervisor of Sales Agent/ Associate	License No.	Email	Phone
Wendy Cline	0561297	wendy@wendyclineproperties.com	281-858-3429
Sales Agent/Associate's Name	License No.	Email	Phone

Please email all offers to: Offers@WendyClineProperties.com

If you have any questions, please contact us.

Wendy Cline - 281-460-9360

Katie Macway - 832-250-4903