



Tenant Application Process

Ross & Marshall Realty

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MARIAN ROHAT

Realtor

TENANT APPLICATION PROCESS

Please review the following guidelines to expedite the Application Process :

1. Each individual 18 years or older that will occupy the property will need to complete a TAR 2003 Lease Application.
2. Pets may or may not be accepted on this listing. Please check the MLS.
3. A clear copy of your current Driver's License or Government Issued ID will be required for all applicants over 18 years old.
4. Please provide proof of income that matches the Application. We require 3 current paycheck stubs that show the year-to-date income. We also require a certifiable gross family income equal to 3-4 times the amount of rent. If you are self-employed, please submit your bank statements and/or tax returns for the last two years.
5. Successful applicants will be sent a link from TransUnion SmartMove and will pay for their own credit/criminal background check (\$45 per applicant).
6. Incomplete or non-legible applications will not be processed.
7. The Listing Agent will draft the lease contract and will email for signatures.
8. Security Deposit equal to first month's rent is due within 48 hours of lease application being accepted. This security deposit, in the form of a Cashier's Check, is to be made out to the Landlord's name or property management company.
9. First month's rent is due upon move-in date. The first month's rent must be a Cashier's Check made out to "Ross & Marshall Realty".
10. Prorated rent (if any) will be due on the first of the following month.

Please submit all applications to:
marianrohat@gmail.com



Phone: 218 469 7677 | www.rossandmarshall.com |

