

Email complete offer package to: Lauren@LaurenAshleyRealtor.com

INSTRUCTIONS FOR SUBMITTING AN OFFER & OTHER INFORMATION:

Thank you for your interest in my listing. Please review these instructions with your buyers and please be sure to include the following with the offer:

1. Lender Approval or Pre-Qualification letter or Proof of Funds with a cash offer. The lender letter must show a mailing address, email address, and phone number for the lender.
2. One to Four Family TAR Residential Contract. Please check the MLS sheet for any exclusions. Please ensure the following information is correct on page 9 of the form:
 - a. **Broker: BHGRE Gary Greene License # 475512; Listing Associate: Lauren Ashley License # 699403; Supervisor: Sharon Teusink License # 302669; and Address: 8817 Louetta Road Spring, TX 77379**
3. Third Party Financing Addendum (if applicable)
4. Water District Notice (if applicable)
5. Addendum for Homeowners Association (if applicable)
6. Sellers Disclosure Initialed, signed by buyers. Check docs in MLS for Sellers Disclosure
7. Lead Based Paint Disclosure (if applicable)

If seller is paying title policy, then please call for the preferred Title Company.

If measurements are important to buyer, those needs to be independently verified

Please make buyer aware, seller will not release keys to buyer until funding occurs and has been confirmed by the title company.

Thank you,

Lauren Ashley

Lauren@laurenashleyrealtor.com