



# ROTHCHILD

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## PROPERTIES GROUP

### OFFER INSTRUCTIONS

When emailing your contract, please place the property address in the subject line.

Please email all offers to: [joer@kw.com](mailto:joer@kw.com)

### LISTING AGENT & BROKER INFORMATION

**Listing Brokerage**

Keller Williams Signature  
920 S. Fry Road  
Katy, TX 77450  
License #9004054

**Listing Agent**

Joe Rothchild  
License #303477  
(281) 599-6500  
[joer@kw.com](mailto:joer@kw.com)

**Licensed Supervisor**

Andrea St. Jean  
License #508095  
(281) 599-7600

### CONTRACT INFORMATION

**Preferred Title Company**

Celebrity Title - Katy/Houston  
19219 Katy Freeway,  
Suite 250  
Houston, TX 77094  
(281) 578-4035

\*\*Celebrity Title - Cypress  
13611 Skinner Road, Ste 260  
Cypress, TX 77429  
(281) 246-4112

\*\*Celebrity Title - Sugar Land  
1650 Highway 6, Ste. 160  
Sugar Land, TX 77478  
(281) 240-2049

\*\*If subject property is is more conveniently located to the  
Cypress or Sugar Land locations, you may select the closer location.

### EARNEST MONEY

Earnest Money - Please ensure that earnest  
money is 1% of the contract sales price.

### OPTION FEE

Please deliver option fee check to:  
920 S. Fry Road, Katy, TX 77450  
ATTN: Rothchild Realty  
Write property address on both  
checks and envelope.

### PROPERTY SURVEY

Please check box #2 (buyer will purchase) under  
the survey section. If seller has a survey, we will  
provide it along  
with the T-47 affidavit.

### DISCLOSURES

Please have the buyer(s) initial and sign Seller's  
Disclosure and Other Disclosures. If there is a  
previous inspection report attached, please have  
the buyer(s) initial the front page to confirm  
receipt. The Disclosure of Relationship with  
Residential Service Company will need to be  
filled out by the Buyer's Agent as well as  
signed by the buyer(s).

### HOA ADDENDUM

The HOA Addendum MUST be provided by  
the buyer's agent as it is an extension of the  
contract. Please allow a minimum of 10  
days for return of the HOA/resale certificate.