



Thank you for submitting an offer on my listing!
Below you will find helpful information for completing a contract.

1. Please be sure to include the following with the offer to purchase:
 - a. Conditional Lender Approval Letter with financed offer. Proof of funds with cash offer. LENDER MUST SHOW A MAILING ADDRESS AND PHONE NUMBER FOR THE LENDER.
 - b. One-to-Four-Family TAR Residential Contract. Please check MLS for any exclusions.
 - c. Water District Notice - if applicable
 - d. Addendum for Home Owners Association - if applicable
 - e. Non-Realty Items Addendum - if applicable
 - f. Estate Sale- NO SD, otherwise: Seller's Disclosure signed by buyer - check documents in MLS
 - g. Lead Based Paint Disclosure - if applicable
 - h. Copy of earnest money check
 - i. Copy of termination option fee check - if applicable
2. Email complete offer package to violet@C21Olympian.com

BUYER AGENT PLEASE NOTE:

- Earnest money to Title and option fee must be delivered to Century 21 Olympian, Attn:Violet Gonzalez WITHIN 24 HOURS of an executed contract and PRIOR TO any Inspections.
- PLEASE DO NOT SEND COPIES OF ANY INSPECTION REPORTS UNLESS REQUESTED IN WRITING BY SELLER OR LISTING AGENT.
- Please make buyers aware that they must bring driver's license and certified funds to closing.
- If seller is paying for the title policy then please contact me for details
- Please make the buyer aware that the seller will not release keys to the buyer until funding occurs and has been confirmed by the title company.

BROKERAGE INFORMATION

Centurt 21 Olympian Galleria	569020	
Listing Broker Firm	License No.	
represents	<input type="checkbox"/> Seller and Buyer as an intermediary	
	<input checked="" type="checkbox"/> Seller only as Seller's agent	
Violet Gonzalez	0623317	
Listing Associate's Name	License No.	
violet@c21olympian.com	(713)570-6906	
Listing Associate's Email Address	Phone	
Stephen G. Williams	529036	
Licensed Supervisor of Listing Associate	License No.	
6060 Richmond Ave. #100,170	(832)553-8300	
Listing Broker's Office Address	Phone	
Houston	Tx	77057
City	State	Zip

Sending Your Offer:

When emailing your contract, please place the property address in the subject line for ease of access and quicker response.

Thank you!