

INSTRUCTION FOR ALL AGENTS

1. Please review with Buyers
2. Please provide the following with offer to purchase:
 - Conditional Approval Letter or proof of funds letter for cash offer
 - Signed Seller's Disclosure Notice
 - On Site Sewer Disclosure (if applicable)
 - Lead-based Paint Disclosure (if applicable)
 - Water District Notice (if applicable)
 - Addendum for Home Owners Association (if applicable)
 - One to Four Family Residential Contract
 - Fill out Page 9 with Listing Agent information on MLS
 - Third Party Financing Addendum (if applicable)
 - Non-Realty items Addendum (if applicable)
 - Check On MLS for any Exclusions
 - Survey & T47 – initial (initial if applicable)

BUYERS AGENT PLEASE NOTE

- Earnest money and option fee will be delivered to the title company
- Buyer has been made aware they must bring certified funds to closing.
- **If seller is paying for the title policy, please contact Tammy Rea for title information:**
Tammysellshouses1@gmail.com or **832-306-1621**
- CB&A Realtors: 9001502
- Tammy Rea: 0322673
- Chance Brown: 0605395 – Licensed Supervisor

Thank you for your interest in our listing; if you have any questions, please contact:

Tammy Rea: Tammysellshouses1@gmail.com or 832-306-1621

PLEASE EMAIL OFFER TO: Tammy Rea: Tammysellshouses1@gmail.com