



OFFER INSTRUCTIONS

When emailing your contract, please place the property address in the subject line.

Please email all offers to: joer@kw.com

LISTING AGENT & BROKER INFORMATION

Listing Brokerage

Keller Williams Signature
920 S. Fry Road
Katy, TX 77450
License #9004054

Listing Agent

Joe Rothchild
License #303477
Team Name: Rothchild
Properties Group
(281) 599-6500
joer@kw.com

Licensed Supervisor

Andrea St. Jean
License #508095
(281) 599-7600

CONTRACT INFORMATION

Preferred Title Company

Patten Title - Katy/Houston
19219 Katy Freeway,
Suite 250
Houston, TX 77094
(281) 578-4035

**Patten Title - Cypress
12300 Dundee Ct, Suite #215
Cypress, TX 77429
(832) 364-6900

**Patten Title - Sugar Land
1650 Highway 6, Ste. 160
Sugar Land, TX 77478
(281) 240-2049

****If subject property is is more conveniently located to the
Cypress or Sugar Land locations, you may select the closer location.**

EARNEST MONEY

Earnest Money - Please ensure that earnest money is 1% of the contract sales price.

OPTION FEE

Please Deliver the Option Fee to the Title Company along with the Earnest Money (Payable to the Title Company)

PROPERTY SURVEY

Please check box #2 (buyer will purchase) under the survey section. If seller has a survey, we will provide it along with the T-47 affidavit.

DISCLOSURES

Please have the buyer(s) initial and sign Seller's Disclosure and Other Disclosures. If there is a previous inspection report attached, have the buyer(s) initial the front page to confirm receipt. The Disclosure of Relationship with Residential Service Company will need to be filled out by the Buyer's Agent as well as signed by the buyer(s).

HOA ADDENDUM

The HOA Addendum MUST be provided by the buyer's agent as it is an extension of the contract. Please allow a minimum of 10 days for return of the HOA/resale certificate.