



**PIRATES' COVE TOWNHOME ASSOCIATION, INC.
P.O. Box 1159, Matthews, NC 28106-1159**

As a fractional owner within the Pirates' Cove Townhome complex, the following information is important for you to know.

Please access www.piratescovetownhomes.com and under the Management tab are two individuals' contact information that should be helpful to you.

Specifically, Tim Towner is the Financial Manager with whom you will deal concerning your maintenance payments and insurance coverage. Property Manager is Liz Cook, who is responsible for maintenance of each fractional unit.

- Entry key is located in the lock box by the front door;
- Wi-Fi user id and password are on the Usage Calendar in a kitchen drawer of your unit;
- No pets are allowed other than ESA or Service certified;
- Owners of fractional units **may arrive at 5:00 PM** on Friday of their allotted week, and **depart by 11:00 AM** the following Friday.
- Household trash is picked up early on Monday and later on Thursday. Please place all trash in a tied bag and put it in the barrel within the trash bin in front of your unit;
- For re-cycling, feel free to put those items in a separate bag in the barrel within the trash bin;
- There are no assigned mail boxes;
- Parking is not allowed on Dana Drive. If you anticipate a need for extra parking, please contact the Property Manager;
- Country Club questions are answered by Marsha Oden, who is director of membership at the club, 409-737-9800.

WELCOME TO PIRATES' COVE TOWNHOMES!