

Lease application guidelines

Your application will be reviewed based on the following guidelines,

- ✓ The applicants **must have been shown the home** before applying,
- ✓ Each applicant 18 years and up should submit a lease application and pay an application fee of \$45 through mysmartmove.com
- ✓ Submit COMPLETE applications. Every blank should be filled out, especially previous address and previous employer,
- ✓ Copies of Driver's License or State ID Card for every tenant age 18 and up.
- ✓ Copies of all paystubs for the last 90 days for all applicants whose income is needed to qualify, or 2 years of tax returns if business owner, or other form of income such as pension plan deposits or child support documentation.
- ✓ Please send all documents to angie.farish@kw.com

Once the application is reviewed and approved, I will email you the Residential Lease Agreement with the landlord's terms for this lease. Please have your tenant review, sign and proceed to make payment of the security deposit and pet deposit to the landlord.

The first full month payment is delivered to our Keller Williams Southwest office the day prior the move-in date. The address is below.

Lastly, if you are moving any day other than the 1st of the month, the prorated amount is made to the landlord the day prior the move-in date.



Angie Farish Realtor®

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