

# **\*\* WCPG OFFER INSTRUCTIONS \*\***

*Please review & discuss with your buyer prior to submitting an offer.*

## **Please provide the following with your purchase offer:**

- Correct type of contract per the type of property listed using the updated contract forms
- No offer will be presented to seller without Proof of Funds and/or Prequalification Letter from a bank/financial institution, this **MUST** be Included
- Earnest Money to be 1% of offer
- Option Fee: Seller prefers \$25/per day
- Sellers Disclosure Notice with buyer signature (If applicable)
- HOA Addendum with buyer signature (If applicable)
- Water District Notice with buyer signature (If applicable)
- On Site Sewer with buyer signature (If applicable)
- Residential Service Disclosure with buyer signature

### **Information to include on all offers:**

**Wendy Cline Properties Group – Wendy Cline**  
**31065 FM 1736 Rd. • Hempstead, TX 77445**  
**Main: 281-858-3429**

<b>Wendy Cline Properties Group - Wendy Cline</b>	<b>0561297</b>	<b>wendy@wendyclineproperties.com</b>	<b>281-460-9360</b>
Licensed Broker/Broker Firm Name or Primary Assumed Business Name	License No.	Email	Phone
<b>Wendy Cline</b>	<b>0561297</b>	<b>wendy@wendyclineproperties.com</b>	<b>281-858-3429</b>
Designated Broker of Firm	License No.	Email	Phone
<b>Wendy Cline</b>	<b>0561297</b>	<b>wendy@wendyclineproperties.com</b>	<b>281-858-3429</b>
Licensed Supervisor of Sales Agent/ Associate	License No.	Email	Phone
<b>Wendy Cline</b>	<b>0561297</b>	<b>wendy@wendyclineproperties.com</b>	<b>281-858-3429</b>
Sales Agent/Associate's Name	License No.	Email	Phone

***Please email all offers to: [Offers@WendyClineProperties.com](mailto:Offers@WendyClineProperties.com)***

***If you have any questions, please contact us.***

**Wendy Cline - 281-460-9360**

**Katie Macway - 832-250-4903**