



Applying for Rental Home Instructions

1. Apply online at our website: www.lonestarrg.com
2. Click "Start Application" at the top right of the page
3. Create a new account, verify email address and then log in to start the application
4. Select the "Property" to be the house you are wanting to lease
5. Select the "Unit" to be the house you are wanting to lease
6. Primary applicant must name all occupants (under age 18) under the Minor Occupants Section
7. Primary applicant must name all co applicants (age 18 and over) on application under Co-Applicants Section
8. After primary applicant enters co-applicants' email addresses and submits the application, then the co-applicants will receive an email to begin their application
9. Co-applicants must fill out online application
10. Primary and Co-applicants need to upload Driver License and all Proof of Income in required fields (2 full months of income)
11. If applicant has a pet, please upload picture of pet in Pet Section
12. ALL applicants must complete their online application and the Primary Applicant must check the box to pay all applicants fees (\$50 per applicant)

*An application is considered INCOMPLETE until the driver license and 2 months' worth of paystubs/other proof of income are uploaded and the fees are paid.

**Self-employed applicants must submit 4 months of bank statements and 2 years of tax returns, 1099, etc.

***If you are an agent representing the applicant, please send an email to admin@lonestarrg.com with your name, your broker's name, name of your clients and the date application was submitted. You will be required to submit TAR 2002 Form and a W9 for your brokerage.