

# INFORMATION FOR SUBMITTING YOUR OFFER

**160 N Hall Drive, Sugar Land, TX 77478-3851**

Agents, if you want to make an offer, please use attached forms and the following information:

Sellers: Kenneth Darnell & Jacqueline Darnell

- ◆ Offers must include an Approval Letter from lender with interest rate and acknowledgement of income and credit verified no older than 30 days. Lender contact information must be included on the document.
- ◆ If Cash Transaction: Proof of Funds showing name of Buyer dated no more than 14 days with account # blacked out.
- ◆ Third Party Financing Addendum - No more than 21 days for loan approval, less if closing within 30 days.
- ◆ Earnest Money - 1% of Sales Price
- ◆ Option Money - \$20.00 per day - maximum 10 days
- ◆ No Survey, Buyer shall obtain new Survey at Buyer's Expense.
- ◆ Please call Listing Agent for Title Company info if Seller is paying OTP

Please call me if you have any questions.  
Looking forward to working with you to help our Seller and your Buyer with a smooth transaction!



*"Sellin' with Ellen!"*

**Ellen Burton**

Direct 281-744-8765

Email: [Ellen@EllenBurton.com](mailto:Ellen@EllenBurton.com)

Website: [www.EllenBurton.com](http://www.EllenBurton.com)



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**Please complete the following Listing Broker information:**

Listing Broker Firm: RE/MAX Fine Properties  
License No. 9000059  
Email: [Office@REMAXFine.com](mailto:Office@REMAXFine.com)  
Phone: 281-265-5533

Listing Associate's Name: Ellen Burton  
License No. 0492690  
Email: [Ellen@EllenBurton.com](mailto:Ellen@EllenBurton.com)  
Phone: 281-744-8765

Licensed Supervisor: Nimesh Patel  
License No. 0495899  
Email: [Nimesh@REMAXFine.com](mailto:Nimesh@REMAXFine.com)

Listing Broker's Office Address:  
4500 Highway 6  
Sugar Land, TX 77478



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**Ellen Burton**

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