Steps for Development Permit - Structure in Flood Plain

- Obtain Temporary (Class B) Development Permit -Structure.
 This allows you to set pad, forms, pier & beam, pilings, or other foundation to meet at least the minimum elevation requirement. <u>DO NOT POUR CONCRETE</u>
- Hire Surveyor or Professional Engineer or Professional Engineer to determine the base flood elevation and elevation of the property where structure will be placed/built.
 Set forms, or other foundation at least, 1 ft above the determined Base Flood Elevation.
 Or, if manufactured home, place on permanent foundation so that the lowest floor is a minimum of 1 ft above the Base Flood Elevation.
- Have Surveyor issue elevation certificate
 Must be an original elevation certificate based on "Building Under Construction".
 Top of bottom floor must reflect a minimum of 1 ft above Base Flood Elevation.
 Base Flood Elevation MUST be determined by FIS Profile on item B10 of elevation certificate.
- 4. Apply for (Class B) Development Permit Structure (and septic permit if needed).
- 5. Provide Final Elevation Certificate based on <u>"Finished Construction" Must be an original</u>
 Failure to provide the final elevation certificate once construction is complete will cause the structure to be out of compliance with Montgomery County Flood Plain Management Regulations and subject to denial of federal flood insurance coverage under section 1316 of the National Flood Insurance Act of 1968.

Extra Forms Needed for Flood Plain Development

(forms attached)

- 1. Certificate of Conformity to Requirements of Class "B" Development Permit Structure
- 2. Notification of Requirement for Final Elevation Certificate
- 3. Regulations for Manufactured Homes Class "B" Development Permit Structure (for Manufactured Homes only)

Extra Septic paperwork needed for Flood Plain Development

- 1. Variance letter for Commissioner's Court
- 2. Buoyancy Calculations
- 3. Strap down design for tanks

Fees: Payable to Montgomery County by Check, Money Order, or Exact Cash Only

Temporary (Class B) Development Permit - Structure

- Residential or Commercial

No Charge

Class B Development Permit - Structure

- Residential (structure in 100 yr flood plain)

\$200.00

- Commercial (structure in 100 yr flood plain)

\$150.00 + .015/sf

Septic Permit

- Residential (structure in 100 yr flood plain) \$295.00 + \$135.00 Flood Plain Variance Fee
- Commercial (structure in 100 yr flood plain) \$345.00 + \$135.00 Flood Plain Variance Fee

CERTIFICATE OF CONFORMITY TO REQUIREMENTS OF CLASS "B" DEVELOPMENT PERMIT -STRUCTURE

STATE OF T	EXAS) F MONTGOMERY)	
TO: Honoral	ole Commissioners Court of M	ontgomery County, Texas
(whether actin		lopment Permit (Structure) Numberly authorized agent or attorney) does hereby certify to ounty, Texas as follows:
1.	(Structure) Permit Number _	ittee has accepted Class "B" Development, with any and all specified visions, as indicated on or attached to permit.
2.	and other written material file the Class "B" Development P	ee acknowledges that the plans, specifications d with the Permit/Floodplain Coordinator with Permit (Structure) Application Number ed by reference and made a part of this Certificate
3.	That the undersigned permittee hereby acknowledges self to be strictly bound to the Commissioners Court to construct the development permitted under the above described Class "B" Development Permit (Structure) in strict conformity with the plans, specifications and other written material incorporated by reference in this Certificate.	
		Permittee Signature
		Agent/Attorney of
		Date

NOTIFICATION OF REQUIREMENT FOR FINAL ELEVATION CERTIFICATE

Permit No	
This permit is being issued using an elevation certification According to FEMA requirements, a final elevation of the building is complete. The information on the the applicable items in Section C2. (Please note equipment and machinery servicing the building must requirements of the Montgomery County Flood Pla foot above the base flood elevation.)	certificate is required when the construction final elevation certificate must include all of that according to FEMA requirements all the elevated in accordance with the minimum.
Base Flood Elevation in Flood Zone AE MUST be elevation certificate.	e determined by FIS Profile on item B10 of
Failure to provide the final elevation certificate or structure to be out of compliance with the Mon Regulations. For the purposes of this notice consbuilding is occupied. Non-compliant structures vinsurance coverage as provided under Section 13 1968. Any declaration under the provisions of Section 1969.	tgomery County Flood Plain Management truction will be considered complete if the vill be subject to a denial of federal flood 16 of the National Flood Insurance Act of ction 1316 will also be recorded in the Real
The undersigned party acknowledges receipt of the comply with this requirement.	is notification and indicates their intent to
	Signature
	Print Name
	Company
	Phone

REGULATIONS FOR MANUFACTURED HOMES (CLASS B) DEVELOPMENT PERMITS (STRUCTURE)

(CLASS B) DEVELOPMENT PERMIT (STRUCTURE) #:
OF PROPERTY:
DN:
BLOCK: LOT(S):
DRESS:
AME:ABSTRACT#:
ce with the rules and regulations set forth by the National Flood Insurance Program for participating in the flood insurance program, Montgomery County must comply with CFR Part 60.3 (8) for manufactured homes which is as follows:
ire that all manufactured homes to be placed within Zone A or AE on a community's Flood ance Rate Map (FIRM) shall be installed using methods and practices which minimize flood ge. For the purposes of this requirement, manufactured homes must be elevated and ored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, we not to be limited to, use of over-the-top or frame ties to ground anchors. This requirement addition to applicable State and local anchoring requirements for resisting wind forces.
n of mobile homes, structurally engineered foundation designs must be provided and lled as designed.
install skirting, non-rigid skirting (includes lattice work, aluminum and vinyl) that can ecceptable. If you are using ridged skirting (such as brick/stone/wood boards, etc.) you will flood vents. Water needs to be flow underneath the structure so that the moving water static/ hydrodynamic) do not damage the foundation.
Property Owner or Agent

Updated: October 15, 2015