



## How We Work/**Offer Process**

### About Us:

We are here to make this a smooth process for not just our clients but for you as well. We do understand how important it is to have a great working relationship with buyer's agents on the other side of a transaction. Though we may do things a little differently, we are committed to being responsive and making this a great experience for you.

### ● **Best ways to communicate**

- **Email is preferred**, it helps us to stay organized, have a log of our communications and ensure nothing gets lost in translation when conveying information or questions to our clients.
  - i. [Admin@ListingSpark.com](mailto:Admin@ListingSpark.com): is the best email to send inquiries to, we monitor this email 7 days a week and will respond quickly. Please include the listing you are inquiring about in the subject line.
- **Text**: Texts work great as well, the best number to text is 281-310-0535
- **Phone**: We are available to talk, feel free to call 281-310-0535, sometimes our phone lines can get busy, if we don't answer, leave us a voicemail and we will get back to you.

### ● **Submitting Offers**

#### **Title Company**

- Our preferred title company is Spark Title, LLC
  - Closer: Aryne Miller
  - Contact us for additional information

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- Please submit all offers to [Offers@ListingSpark.com](mailto:Offers@ListingSpark.com) (this is an email account that gets checked dozens of times a day, 7 days a week)
  - The Seller's Disclosure and ABA are in the attachments in the MLS, please include that with your offer, signed by your buyer.
  - Please submit a pre-approval letter for your financing offers or proof of funds for cash offers.
  - All offers are submitted to the seller as they come in. We always encourage our seller's to respond in a timely manner (typically within 24 hours)
  - Our Information for page 9 of the contract:
    - i. Company Name: ListingSpark
      - 1. License Number: 9000603
    - ii. Listing Agent/Licensed Supervisor: Aaron Jistel
      - 1. License Number: 548216
    - iii. Phone Number: 512-827-2252
    - iv. Email: [Admin@ListingSpark.com](mailto:Admin@ListingSpark.com)
    - v. Address: 9050 N. Capital of Texas Highway Building 3 Suite 250 Austin TX 78759

## ● UpEquity

**We strongly encourage you to consider making an offer backed by cash. Innovative companies in the marketplace can provide all cash offers on your behalf. One such company is UpEquity. Read more about UpEquity and its pre-approval process at [upequity.com/ListingSpark](https://upequity.com/ListingSpark)**