

HOMEOWNER CHECKLIST

Property Address: 301 Ave F. South Houston 77587

What is the age of the following items:

A/C unit 1: 14r A/C unit 2: _____ Stove: 14r Oven: 14r
 Furnace 1: _____ Furnace 2: _____ Dishwasher: 14r Microwave: _____
 Water Heater 1: 14r Water Heater 2: _____ Refrigerator: _____ Carpet: _____
 Roof: _____ Pool: _____ Int. Paint: _____ Ext. Paint: 14r

Utility Suppliers:

Electric: Alliant Tel: _____ Water: City of S.H. Tel: 713-999-7700
 Gas: CenterPoint Tel: _____ Trash: _____ Tel: _____
 Telephone: _____ Tel: _____

Average Monthly Utilities:

Electricity High \$ _____ Low \$ _____ Average \$ _____
 Gas High \$ _____ Low \$ _____ Average \$ _____
 Water High \$ _____ Low \$ _____ Average \$ _____

HOA Information: N

Fees: \$ _____				How Often: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annually <input type="checkbox"/> Annually			
Included in Fees:							
<input type="checkbox"/> Insurance	<input type="checkbox"/> Taxes	<input type="checkbox"/> Landscaping	<input type="checkbox"/> Trash Pick-Up	<input type="checkbox"/> Water/Sewer	<input type="checkbox"/> Electric	<input type="checkbox"/> Gas	<input type="checkbox"/> Security Gates
<input type="checkbox"/> Ext. Bldg. Maint.	<input type="checkbox"/> Common Area	<input type="checkbox"/> Amenities	<input type="checkbox"/> Concierge	Are you aware of any special assessments covered by the HOA? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, indicate the amount and term of the special assessment: \$ _____							
Describe what the special assessment covers:							

Please list any upgrades or remodeling you have done to the home, dollar investment and dates of completion:

<input type="checkbox"/>	New Vinyl Floor + Subfloor	2019	New Bathroom Vanity + Cabinets	2021
<input type="checkbox"/>	New Sheetrock on Walls	2019		
<input type="checkbox"/>	New Plumbing	2019		
<input type="checkbox"/>	New Electrical	2019		
<input type="checkbox"/>	New Counters + Cabinets	2021		

NE
Site

Seller	Date	Seller	Date
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Seller Exclusions and Inclusions

Please tell us what items you plan to leave (inclusions) that might add value (pool cleaning equipment, appliances, light fixtures, art). As well as those that are "installed" that you might be un-installing and taking with you, for example: appliances, mounted TVs, and light fixtures.

Inclusions

1. Garage Door Openers
2. Ceiling Fan/Light Fixtures (2019)
3. Gas Range (2020)
4. Gas Water Heater 2020
5. Window AC/Heat 2020
6. _____
7. _____
8. _____
9. _____
10. _____

Exclusions

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Seller's Initials WJ Agent's Initials _____

PROPERTY TRANSFER SHEET

Property Address: 301 Ave F South Houston 77587

Please provide the following information:

1. Trash Pick Up Days (note heavy trash days): _____

2. Recycle Pick Up Days & rules: N/A

3. Mailbox #: _____

4. Services Used at the Home:

- Yardman: _____
- Maid: _____
- Pool Service: _____
- Alarm: _____
- Plumber: _____
- Air Conditioning: _____
- Other: _____

5. Gate Code: _____

6. Location of any Keys/Remotes/Manuals: Kitchen Drawer

7. Temporary Alarm Code: NA

8. Paint Color(s)/Brand(s):

- Living: White / Glidden
- Bedrooms: White / Glidden
- Trim: Semi Gloss White / Glidden
- Exterior: Clear Vistac Light Blue Glidden Sartin

Seller Best Features

To assist us in marketing your home, please tell us the most favorite qualities or features of your home and community, as well as any challenges we should be prepared for.

Home

1. Corner lot
2. Large windows
3. Large Oak Trees
4. Pecan Trees
5. RV Hook ups
6. _____
7. _____
8. _____
9. _____
10. _____

Community

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Challenges

Seller's Initials GW Agent's Initials _____