



Lease Application Information for Agents

Thank you for the interest in the property for lease. We have an online screening process that allows applicants to:

- Understand the application process
- Know the screen criteria
- What documents are needed for applying
- Upload documents
- Pet information is required at the time of the initial screening and will have another step if applicant approved.
- Complete application and pay online
- Connect co-applicants in the system for the same property address
- Allows for applicants to list tenant representation in the process

Once the applicants have completed the application, loaded documents and paid, we will receive a notification that the application is complete. We review applications for completion and push the information through for the screening process to begin. Please note the process takes about 1-2 days to come back complete.

If the applicants are approved and have pets, there is an additional pet screening process. A new email with pet or service animal screening will be sent out at that time.

Please let me know you have received this email.

<https://keystone.quickleasepro.com/d/apply/110727>

<https://www.keystonesignature.com/lease/tenant-representation/>