



# HONEYWOOD — REALTY —

## PRE-QUALIFICATION CHECKLIST

Thank you for your interest in this great property. To ensure the tenants are aware of our policies, each box below needs to be checked and the form signed by your client and submitted with the application packet. Once app fees are paid, they become non-refundable. If you do not meet all the criteria below, please do not send your apps and app fees. In addition, we verify EVERYTHING. Please make sure everything on your application is correct. If we receive a fraudulent application, we DO report to the police AND the Texas Real Estate Commission. Application fraud is extremely high right now and we have a zero-tolerance policy.

### Requirements:

- Must make 3x the rent. Income must be verifiable, and we WILL call the employer for employment verification.
- Must have at least 600 credit score and recent credit lines must be paid on time. Even if your credit is 600, it is still a case-by-case basis. No open bankruptcies or judgements allowed.
- No felony convictions
- Must have PERFECT rental history. No broken leases, evictions, slow pays, or violations.
- No aggressive breed pets. This includes pets mixed with the breeds below. Other breeds are still case by case basis. You must provide a picture of the pet upon application submittal.
  - German Shepherd
  - Doberman Pinscher
  - Wolf Hybrid
  - Akita
  - Great Dane
  - Cane Corso
  - Staffordshire Terrier
  - Siberian Huskie
  - Mastiff
  - Chow
  - Rottweiler
  - Great Pyrnees
  - Alaskan Malamute
  - Presa Canario
  - Pit Bull

### Documents needed from each person over 18 years of age:

- Fully completed application (each person over 18 will need their own application) signed by the applicant. Page 4 needs to have my information filled out.  
Diane Schrakamp – 832-620-6304 – [Diane@HoneywoodRealty.com](mailto:Diane@HoneywoodRealty.com)  
15203 Sandstone Outcrop Dr. Cypress, TX 77433
- Color copy of Driver's license
- Picture of pets (if applicable)
- 2 months of check stubs. If self-employed, we need 2 years of tax returns. If using tax returns, use the net income after deductions to determine if your client makes 3x the rent. Bank statements are not acceptable.
- \$45/person app fees (non-refundable) paid via zelle to [Diane@HoneywoodRealty.com](mailto:Diane@HoneywoodRealty.com). If the applicants employer uses a 3<sup>rd</sup> party that charges a fee (such as THEWORKNUMBER.COM) to verify employment, there may be an additional app fee due.

**PROSPECTIVE TENANTS USING A REALTOR MUST HAVE THEIR REALTOR SHOW THM THE PROPERTY IN ORDER TO BE PAID A COMMISSION! NO EXCEPTIONS!!**

\_\_\_\_\_  
Applicant 1

\_\_\_\_\_  
Applicants Agent

\_\_\_\_\_  
Applicant 2

\_\_\_\_\_  
Applicant 3

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