

Offer Instructions – 3707 Moss Trail Drive, Missouri City, Texas 77459

- Offers should be emailed to John W Varghese at john@promptrealtyandmortgage.com
- Please complete your offer in its entirety, including all addenda, verify all terms listed in offer submitted correctly, and submit in one pdf file.
 - Please use TREC 1-4 contract with Sellers: Shivaram Siddharth
 - Title company: Capital Title, 2415 Town Center Drive, Suite 100 | Sugar Land, TX 77478
 - Escrow officer: Shirlene Honcoop, shoncoopdiegel@ctot.com, 281-656-5403
 - Earnest money: 1% of sales price or higher
- Preapproval letter must accompany offer. Please provide your lender's email and phone number so they can be contacted regarding offer.
- Proof of funds should be submitted with all cash offers and for offers with appraisal waivers.
- You will receive an email response confirmation when offer is received.
- All offers should include **Appraisal Addendum Waiver**.
- An offer deadline will be set if multiple offers are received.

John W Varghese

Prompt Realty & Mortgage

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