

Rently MLS Agent Access

Lockbox

To access lockbox:

1. Call (888)889-8357
2. Enter 5-digit access pin code provided by the property manager in to your cell phone. ***Please note if you have already been given access to Rently by a different property manager press "2 #" then enter the new access pin. If you have already accessed a lockbox from this property manager, you will automatically bypass step 2.***
3. Enter the lockbox serial in to your phone and press #. The lockbox serial number is located on the top of the lockbox.



4. Follow voice instructions to open the lock. You will be texted an access code after you state your name and client's name.
5. Return the key and close the box when you are done. The code is only valid for **one hour**. If you are in the property for more than an hour and closed the lockbox you will need to generate a new code to reopen the lockbox and return the key.