

The Palms at Cove View Condominiums

Occupant Registration Form

The Board of Directors has adopted the following form for use of all Occupants and Owners.

- 1.) Owners are responsible for the timely registration of their occupants with the COA as well as their actions and any fines for violation.
 - 2.) The COA does not contact and/or manage occupants. All communication is sent directly to the Owner or listed Managing Company.
 - 3.) The Owner must provide the information required below in its entirety and amend the information if it changes in order to be considered valid.
 - 4.) For use of Amenities: One bedroom is allowed 4 people, two bedrooms are allowed 6 people
 - 5.) Per the By Laws, the Owners must provide occupants with all the Documents, Regulations and Policies of the Community and note that the information has been provided in their leases so as to best manage the lease and to provide quiet enjoyment of the community by all.
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Required Information from Owner/Management Company:

Unit: _____

Lease Start Date: _____ Lease End Date: _____

Occupants Names (including children): _____

Occupants Phone/Contact Number: _____

Occupants Vehicle License Plate Number(s), Color, Make & Model *(1 BR units allowed 1 vehicle to park on property premises, 2 BR units allowed 2 vehicles to park on property premises)*: _____

Pet(s) Breed, Color, Identifying Marks, (2 max per unit): _____

Copy of a Valid State Issued Identification for all Occupants over the age of 18 must be submitted along with this form in order to be considered a valid registration form. If a valid occupant registration form is not submitted prior to the occupant(s) arriving at The Palms at Cove View Condominiums the owner will be considered in violation of the Condominium Association requirements and will be subject to fines.

Registration Fees: One Bedroom \$25.00 & Two Bedrooms \$35.00. Pet Fee \$5.00 (per pet: max 2).

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Submitted By:

Owner/Management Name: _____ Date: _____

Owner/Management Contact Phone Number: _____

Owner/Management Signature: _____
