# **Bamex Partners, LLC**

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## PRIVACY POLICY

**Bamex Partners, LLC** is dedicated to protecting the privacy of your personal information, including your Social Security or other governmental identification numbers. We have adopted a privacy policy to help ensure that your information is kept secure. We follow federal and state laws regarding the protection of your personal information.

## How information is collected

You will be furnishing some of your personal information (such as your Social Security or other governmental identification numbers) at the time you make application to rent from us. This information will be on the rental application form or other document that you provide to us, either on paper, verbally or electronically. Your permission to use this information is given by you signing an application for rental.

## How and when information is used

We may use this information in the process of verifying statements made on your rental application, such as your rental, credit, background and employment histories. We may use the information when reviewing any lease renewal. We may also use it to assist us in obtaining payment from you for any money you may owe us in the future.

#### How the information is protected and who has access

In our company, only authorized persons have access to your Social Security or other governmental identification number. We keep all documents containing this sensitive information in a secure area, accessible only by authorized persons. We limit access to electronic versions of the information to authorized persons only.

#### How the information is disposed of

After we no longer need your Social Security or other governmental identification numbers, we will securely store or destroy the information in a manner that ensures that no unauthorized person will have access to it. Our disposal method may include physical destruction or obliteration of paper documents or electronic files containing such information.