



Janet Chavez  
Accredited Luxury Home Specialist  
Real Estate Agent  
Keller Williams Realty - The Woodlands

License # 727625

[www.JanetChavezRealtyGroup.com](http://www.JanetChavezRealtyGroup.com)

## OFFER INSTRUCTIONS

1. When filling out Offer/Contract:

A. **Seller Name(s):** Matthew Crocker,

B. **Complete Page 9** with following Broker/Agent information:

Listing Broker: Keller Williams Realty - The Woodlands and Magnolia  
License No.: 467749  
Address: 2201 Lake Woodlands Dr, The Woodlands, TX 77380  
Supervisor: Paula London / License No.: 658750  
Listing Agent: Janet Chavez / License No.: 0727625  
Agent's Email: Janet@JanetChavezRealtyGroup.com  
Agent's Cell: 832.298.2596

5. **Title Company - Title has been opened:**

Fidelity National Title

Karen Murcia Gonzales - Escrow Officer

Address: 1800 Hughes Landing Blvd. Ste. 150, The Woodlands, TX 77380

Phone: 281-203-6020

6. Earnest Money: 1.5%

7. Option Period: \$200/Day and no more than 7 Days

8. If it is not a cash offer, please make sure Third Party Financing Addendum is attached with Pre-Qualification Letter and fully completed.

9. Cash offers: Please provide proof of funds with Buyer's Name as account holder.

Looking forward to working with you!