## SECRETARY'S CERTIFICATE OF Willow Walk Townhomes Association, Inc.

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THE STATE OF TEXAS §

COUNTY OF HARRIS §

Record and Return to:

KNOW ALL MEN BY THESE PRESENTS:

The undersigned, being the duly elected, qualified, and acting Secretary of (Willow Walk Townhomes Association, Inc.), a Texas non-profit corporation, the corporation set forth and described in that certain "Declaration of Covenants, Conditions and Restrictions Willow Walk", filed for record under County Clerk's File No. G930763, Film Code 182-85-1035 et seq., of the Real Property Records of Harris County, Texas, and all amendments there to as (said recorded documents and all exhibits and amendments thereto being referred to as "Declaration"), the undersigned Secretary further being the keeper of the minutes and records of said corporation, does hereby certify that the following are true and correct copies of the following described documents attached hereto"

- (1). Articles of Incorporation for Willow Walk Townhomes Association, Inc.
- (2). By-Laws for Willow Walk Townhomes Association, Inc.

Willow Walk Townhomes Association, Inc. c/o Creative Management Company 8323 Southwest Freeway, Suite #330

Houston, TX 77074

(3). Amendment to the By-Laws for Willow Walk regarding Annual Meetings

IN WITNESS WHEREOF, the undersigned has hereunto set his hand and at Houston	n,
Texas, the 3st day of Ut Obludy, 2000.	·
De Min MMM	
William M. Mosley, Jr., Secretary of	D
Willow Walk Townhomes Association, Inc.,	1
a Texas non-profit Corporation	
THE STATE OF TEXAS §	
COUNTY OF HARRIS §	
This instrument was acknowledged before me on the 3151 day of the control of the	of es
Michelle DeVersa Notary Public, State of Texas Commission Expires 03-13-04 Notary Public in and for the State of Texas	
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#### WILLOW WALK TOWNHOMES ASSOCIATION, INC.

#### ARTICLE I

#### NAME AND LOCATION

The name of the corporation is WILLOW WALK TOWNHOMES ASSOCIATION, INC., here-inafter referred to as the "Association". The principal office of the corporation shall be located at 2620 Gessner, Houston, Texas, but meetings of members and directors may be held at such places within the State of Texas, County of Harris, as may be designated by the Board of Directors.

#### ARTICLE II

#### DEFINITIONS

Section 1. "Association" shall mean and refer to WILLOW WALK TOWNHOMES ASSOCIATION, INC., a Texas Non-Profit Corporation, its successors and assigns.

Section 2. "Properties" shall mean and refer to that certain real property described in the Declaration of Covenants, Conditions and Restrictions, and such additions thereto as may hereafter be brought within the jurisdiction of the Association.

Section 3. "Common Area" shall mean all real property owned by the Association for the common use and enjoyment of the Owners.

Section 4. "Lot" shall mean and refer to each of the individual tracts of land or resubdivision of same, into which the property, excepting the Common Area, has been divided for the construction of townhouses thereon for individual use and ownership.

Section 5. "Owner" shall mean and refer to the record owner, whether one or more persons or entities, of the fee simple title to any Lot which is a part of the properties, including contract sellers, but excluding those having such interest merely as security for the performance of an obligation.

<u>Section 6</u>. "Declarant" shall mean and refer to METRO NATIONAL CORPORATION, its successors and assigns, if such successors and assigns should acquire more than one undeveloped Lot from the Declarant for the purpose of development.

Section 7. "Declaration" shall mean and refer to the Declaration of Covenants, Conditions and Restrictions applicable to the Properties recorded in the Office of the County Clerk of Harris County, Texas.

<u>Section 8.</u> "Member" shall mean and refer to those persons entitled to membership as provided in the Declaration.

#### ARTICLE III

#### MEMBERS AND ORGANIZATION

<u>Section 1. Members.</u> There shall be two classes of membership in this Association as provided in the Declaration.

Section 2. Annual Meetings. The first annual meeting of the members shall be held on the 1st day of February in each year, beginning with the year 1982, at the hour of 7:30 o'clock, P. M., and each subsequent regular annual meeting of the members shall be held on the same day of the same month of each year thereafter, at the hour of 7:30 o'clock, P. M. If the day of the annual meeting of the members is a legal holiday, the meeting will be held at the same hour on the first day following which is not a legal holiday.

Section 3. Special Meetings. Special meetings of the members may be called at any time by the President or by the Board of Directors, or upon written request of the members who are entitled to vote one-fourth (1/4) of all the votes of the Class A membership.

Section 4. Notice of Meetings. Written notice of each meeting of the members shall be given by, or at the direction of, the secretary or person authorized to call the meeting, by mailing a copy of such notice, postage prepaid, at least 15 but not more than 30 days before such meeting to each member entitled to vote thereat, addressed to the member's address last appearing on the books of the Association, or supplied by such member to the Association for the purpose of notice. Such notice shall specify the place, day and hour of the meeting, and, in the case of a special meeting, the purpose of the meeting.

Section 5. Quorum. The presence at the meeting of members entitled to cast, or of proxies entitled to cast, one-tenth (1/10) of the votes of each class of membership shall constitute a quorum for any action except as otherwise provided in the Articles of Incorporation, the Declaration, or these By-Laws. If, however, such quorum shall

not be present or represented at any meeting, the members entitled to vote thereat shall have power to adjourn the meeting from time to time, without notice other than announcement at the meeting, until a quorum as aforesaid shall be present or be represented.

Section 6. Proxies. At all meetings of members, each member may vote in person or by proxy. All proxies shall be in writing and filed with the secretary. Every proxy shall be revocable and shall automatically cease upon conveyance by the member of his Lot.

#### ARTICLE IV

BOARD OF DIRECTORS: SELECTION: TERM OF OFFICE

Section 1. Number. The affairs of this Association shall be managed by a Board of three (3) directors, who need not be members of the Association. The number of directors may be changed by amendment of the By-Laws of the Association. The members of the initial board of directors, or their successors, shall serve until February 1, 1982.

Section 2. Term of Office. At the first annual meeting the members shall elect one director for a term of one year, one director for a term of two years and one director for a term of three years; and at each annual meeting thereafter the members shall elect one director for a term of three years.

Section 3. Removal. Any director may be removed from the Board, with or without cause, by a majority vote of the members of the Association. In the event of death, resignation or removal of a director, his successor shall be selected by the remaining members of the Board and shall serve for the unexpired term of his predecessor.

Section 4. Compensation. No director shall receive compensation for any service he may render to the Association. However, any director may be reimbursed for his actual expenses incurred in the performance of his duties.

Section 5. Action Taken Without a Meeting. The directors shall have the right to take any action in the absence of a meeting which they could take at a meeting by obtaining the written approval of all the directors. Any action so approved shall have the same effect as though taken at a meeting of the directors.

#### ARTICLE V

#### NOMINATION AND ELECTION OF DIRECTORS

Section 1. Nomination. Nomination for election to the Board of Directors shall

be made by a Nominating Committee. Nominations may also be made from the floor at the annual meeting. The Nominating Committee shall consist of a Chairman, who shall be a member of the Board of Directors, and two or more members of the Association. The Nominating Committee shall be appointed by the Board of Directors prior to each annual meeting of the members, to serve from the close of such annual meeting until the close of the next annual meeting and such appointment shall be announced at each annual meeting. The Nominating Committee shall make as many nominations for election to the Board of Directors as it shall in its discretion determine, but not less than the number of vacancies that are to be filled. Such nominations may be made from among members or non-members.

Section 2. Election. Election to the Board of Directors shall be by secret written ballot. At such election the members or their proxies may cast, in respect to each vacancy, as many votes as they are entitled to exercise under the provisions of the Declaration. The persons receiving the largest number of votes shall be elected. Cumulative voting is not permitted.

#### ARTICLE VI

#### MEETINGS OF DIRECTORS

Section 1. Regular Meetings. Regular meetings of the Board of Directors shall be held monthly without notice, at such place and hour as may be fixed from time to time by resolution of the Board. Should said meeting fall upon a legal holiday, then that meeting shall be held at the same time on the next day which is not a legal holiday.

Section 2. Special Meetings. Special meetings of the Board of Directors shall be held when called by the President of the Association, or by any two directors, after not less than three (3) days' notice to each director.

Section 3. Quorum. A majority of the number of directors shall constitute a quorum for the transaction of business. Every act or decision done or made by a majority of the directors present at a duly held meeting at which a quorum is present shall be regarded as the act of the Board.

#### ARTICLE VII

POWERS AND DUTIES OF THE BOARD OF DIRECTORS

Section 1. Powers. The Board of Directors shall have power to:

- (a) adopt and publish rules and regulations governing the use of the Common Area and facilities, and the personal conduct of the members and their guests thereon, and to establish penalties for the infraction thereof;
- (b) suspend the voting rights and right to use of any facilities owned or operated by the Association by a member during any period in which such member shall be in default in the payment of any assessment levied by the Association. Such rights may also be suspended after notice and hearing, for a period not to exceed 60 days for infraction of published rules and regulations;
- (c) exercise for the Association all powers, duties and authority vested in or delegated to this Association and not reserved to the membership by other provisions of these By-Laws, the Articles of Incorporation, or the Declaration;
- (d) declare the office of a member of the Board of Directors to be vacant in the event such member shall be absent from three (3) consecutive regular meetings of the Board of Directors; and
- (e) employ a manager, independent contractors, or such other employees as they deem necessary, and to prescribe their duties.

  Section 2. Duties. It shall be the duty of the Board of Directors to:
- (a) cause to be kept a complete record of all its acts and corporate affairs and to present a statement thereof to the members at the annual meeting of the members, or at any special meeting which such statement is requested in writing by one-fourth (1/4) of the Class A members who are entitled to vote;
- (b) supervise all officers, agents and employees of this Association,and to see that their duties are properly performed;
  - (c) as more fully provided in the Declaration, to:
  - fix the amount of the annual assessment against
     each Lot at least thirty (30) days in advance of each annual
     assessment period;

- (2) send written notice of each assessment to every Owner subject thereto at least thirty (30) days in advance of each annual assessment period;
- (3) foreclose the lien against any property for which assessments are not paid within thirty (30) days after due date or to bring an action at law against the owner personally obligated to pay the same;
- (d) issue, or to cause an appropriate officer to issue, upon demand by any person, a certificate setting forth whether or not any assessment has been paid. A reasonable charge may be made by the Board for the issuance of these certificates. If a certificate states an assessment has been paid, such certificate shall be conclusive evidence of such payment;
- (e) procure and maintain adequate liability and hazard insurance on property owned by the Association;
- (f) cause all officers or employees having fiscal responsibilities to be bonded, as it may deem appropriate;
  - (g) cause the Common Area to be maintained; and
  - (h) cause the exterior of the dwellings to be maintained.

#### ARTICLE VIII

#### OFFICERS AND THEIR DUTIES

- <u>Section 1.</u> Enumeration of Officers. The officers of this Association shall be a president and vice-president, who shall at all times be members of the Board of Directors, a secretary, and a treasurer, and such other officers as the Board may from time to time by resolution create.
- Section 2. Election of Officers. The election of officers shall take place at the first meeting of the Board of Directors following each annual meeting of the members.
- <u>Section 3.</u> Term. The officers of this Association shall be elected annually by the Board and each shall hold office for one (1) year unless he shall sooner resign, or shall be removed, or otherwise disqualified to serve.
  - Section 4. Special Appointments. The Board may elect such other officers as the

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affairs of the Association may require, each of who shall hold office for such period, have such authority, and perform such duties as the Board may, from time to time, determine.

Section 5. Resignation and Removal. Any officer may be removed from office without cause by the Board. Any officer may resign at any time giving written notice to the Board, the president or secretary. Such resignation shall take effect on the date of receipt of such notice or at any later time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 6. Vacancies. A vacancy in any office may be filled by appointment by the Board. The officer appointed to such vacancy shall serve for the remainder of the term of the officer he replaces.

Section 7. Multiple Offices. The offices of secretary and treasurer may be held by the same person. No person shall simultaneously hold more than one of any of the other offices except in the case of special offices created pursuant to Section 4 of this Article.

Section 8. Duties. The duties of the officers are as follows:

#### President

(a) The president shall preside at all meetings of the Board of Directors; shall see that orders and resolutions of the Board are carried out; shall sign all leases, mortgages, deeds and other written instruments and shall co-sign all checks and promissory notes, except as may be otherwise approved by the Board of Directors.

#### Vice-President

(b) The vice-president shall act in the place and stead of the president in the event of his absence, inability or refusal to act, and shall exercise and discharge such other duties as may be required of him by the Board.

#### Secretary

(c) The secretary shall record the votes and keep the minutes of all meetings and proceedings of the Board and of the members; keep the corporate seal of the Association and affix it on all papers requiring said seal; serve notice of meetings of the Board and of the members;

keep appropriate current records showing the members of the Association together with their addresses, and shall perform such other duties as required by the Board.

#### Treasurer

(d) The treasurer shall receive and deposit in appropriate bank accounts all monies of the Association and shall disburse such funds as directed by resolution of the Board of Directors; shall sign all checks and promissory notes of the Association; keep proper books of account; cause an annual audit of the Association books to be made by a public accountant at the completion of each fiscal year; and shall prepare an annual budget and a statement of income and expenditures to be represented to the membership at its regular annual meeting, and deliver a copy of each to the members.

#### ARTICLE IX

#### COMMITTEES

The Association shall appoint an Architectural Control Committee, as provided in the Declaration, and a Nominating Committee, as provided in these By-Laws. In addition, the Board of Directors shall appoint other committees as deemed appropriate in carrying out its purpose.

#### ARTICLE X

#### **RECORDS**

The books, records and papers of the Association shall at all times, during reaso able business hours, be subject to inspection by any member. The Declaration, the Articles of Incorporation and the By-Laws of the Association shall be available for inspection by any member at the principal office of the Association, where copies may be purchased at reasonable cost.

#### ARTICLE XI

#### **ASSESSMENTS**

As more fully provided in the Declaration, each member is obligated to pay to the Association annual and special assessments which are secured by a continuing lien upon the property against which the assessment is made. Any assessments which are not paid when due shall be delinquent. If the assessment is not paid within thirty (30) days after the due date, the assessment shall bear interest from the date of delinquency at

the rate of ten (10%) per cent per annum, and the Association may bring an action at law against the Owner personally obligated to pay the same or foreclose the lien against the property, and interest, costs, and reasonable attorney's fees of any such action shall be added to the amount of such assessment. No Owner may waive or otherwise escape liability for the assessments provided for herein by non-use of the Common Area or abandonment of his Lot.

#### ARTICLE XII

#### CORPORATE SEAL

The Association shall have a seal in circular form having within its circumference the words: WILLOW WALK TOWNHOMES ASSOCIATION, INC.

#### ARTICLE XIII

#### **AMENDMENTS**

The By-Laws of this Association are hereby adopted by the initial Board of Directors and until February 1, 1982, shall be amended or altered by a majority of the members of the initial Board of Directors, or their successors, and thereafter by a vote of the members holding a majority of the membership votes of this Association.

#### ARTICLE XIV

#### **MISCELLANEOUS**

The fiscal year of the Association shall begin on the first day of January and end on the 31st day of December of every year, except that the first fiscal year shall begin on the date of incorporation.

IN WITNESS WHEREOF, we, being all of the Directors of WILLOW WALK TOWNHOMES

ASSOCIATION, INC., have hereunto set our hands the 24th day of April

A. D., 1981.

ROY F. JOHNSON

JOSEPH U. JOHNSON

PAT A. FLYNN

#### CERTIFICATION

I, the undersigned, do hereby certify:

THAT I am the duly elected and acting Secretary of the WILLOW WALK TOWNHOMES ASSOCIATION, INC., a non-profit corporation, and

THAT the foregoing By-Laws constitute the original By-Laws of said Association, as duly adopted at a meeting of the Board of Directors thereof, held on the <a href="24th">24th</a> day of <a href="4">April</a>, A. D., 1981.

WAIVER OF NOTICE OF FIRST MEETING

535-83-3851

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#### BOARD OF DIRECTORS

We, the undersigned, who constitute all of the Directors of WILLOW WALK
TOWNHOMES ASSOCIATION, INC., a Texas Corporation, created under the laws of the
State of Texas, hereby jointly and severally waive notice of the time, place and
purpose of the first meeting of the Board of Directors of said Company; and we
hereby fix 10:00 o'clock A.M. of the 4th day of May, A.D.,
1981, as the time and the office of said Corporation at 2620 Gessner, Houston,
Texas, as the place for holding said meeting and consent to the transaction thereat
of any and all business that may come before the same, including the election of
officers, adoption of by-laws, and any other business that may be deemed necessary
or advisable.
WITNESS our hands this 24th day of
Roy F / hum
ROY F. JOHNSON Flhum
ROY F. JOHNSON Flower
ROY F. JOHNSON  JOSEPH J. JOHNSON  JOHNSON  JOHNSON  JOHNSON

## CERTIFICATE OF AMENDMENT OF BYLAWS OF WILLOW WALK TOWNHOMES ASSOCIATION, INC.

The undersigned, being the duly elected, qualified and acting Assistant Secretary of WILLOW WALK TOWNHOMES ASSOCIATION, INC., a Texas corporation (the "Corporation), and the keeper of the minutes and records of said Corporation, does hereby certify that the following is a true and correct copy of the Amendment to the Bylaws of this Corporation as proposed by the Board of Directors of the Corporation and adopted by a majority vote of 76 members of the Association in favor of the Amendment on February 1, 1997.

RESOLVED, that Article III, Section 2 of the Bylaws be amended to read as follows:

"Section 2. Annual Meetings. The first annual meeting of the members shall be held on the 1<sup>st</sup> day of February in each year, beginning with the year 1982, at the hour of 7:30 o'clock, P.M., and each subsequent regular annual meeting of the members shall be held on the first (1<sup>st</sup>) Thursday following the 1<sup>st</sup> day of February of each year thereafter, at the hour of 7:30 o'clock, P.M. If the day of the annual meeting of the members is a legal holiday, the meeting will be held on the next following Thursday which is not a legal holiday."

TO CERTIFY WHICH, effective the

day of

\_\_, 2000.

MECORDERS MEMORANDUM
AT THE TIME OF RECORDATION, THIS
INSTRUMENT WAS FOUND TO BE INADEQUATE
POR THE BEST PHOTOGRAPHIC REPRODUCTION
BECAUSE OF ILLEGIBILITY, CARBON OR
PHOTO COPY, DISCOLORED PAPER, ETC.

Pat A. Flynn

Assistant Secretary

STATE OF TEXAS COUNTY OF HARRIS

Before me, the undersigned authority, on this day personally appeared PAT A. FLYNN, Assistant Secretary of WILLOW WALK TOWNHOMES ASSOCIATION, INC., a Texas corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

Given under my hand and seal of office on this day of 4 2000.



MULLING LEVELEN Notary Public in and for the State of Texas

ANY PROVISION MEREIN WINCH RESTRICTS THE SALE, RENTAL, OR USE OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE IS INVALID AND UNEMFORCEASLE UNDER FEDERAL LAW THE STATE OF TEXAS COUNTY OF HARRISS IN PROPERTY BASED IN INSTRUMENT WAS FLED IN File Number Sequence on the date and at the time attained before by no; and wes duty RECORDED in the Official Public Records of Real Property of Harris County, Tamas on

NOV 17 2000

COUNTY CLERK HARRIS COUNTY, TEXAS Cent !

## CERTIFICATE OF AMENDMENT TO THE BYLAWS OF WILLOW WALK TOWNHOMES ASSOCIATION, INC.

THE STATE OF TEXAS §

SCOUNTY OF HARRIS §

#### **KNOW ALL MEN BY THESE PRESENTS:**

The undersigned, being the duly elected, qualified, and acting Secretary of Willow Walk Townhomes Association, Inc., a Texas non-profit corporation, the corporation set forth and described in that certain "Declaration of Covenants, Conditions, and Restrictions for Willow Walk", filed for record under County Clerk's File No. G930763 of the Real Property Records of Harris County, Texas, and all amendments thereto as (said recorded documents and all exhibits and amendments thereto being referred to as "Declaration"), the undersigned Secretary further being the keeper of the minutes and records of said corporation, does hereby certify that the following is a true and correct copy of amendment(s) to the Bylaws of Willow Walk Townhomes Association, Inc. as adopted at a duly constituted meeting held on February 6, 2003 and approved, adopted, ratified and confirmed by a vote of the members holding a majority of the membership votes in the Association as required by the Bylaws of Willow Walk Townhomes Association, Inc.:

### AMENDMENT TO THE BYLAWS OF WILLOW WALK TOWNHOMES ASSOCIATION, INC.

RESOLVED, that, Article IV, Section 1 and Section 2 of the Bylaws shall be amended by deleting the existing Section 1 and Section 2 and replacing same with the following:

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"Section 1. Number. Until the annual meeting of 2003 the affairs of this Association shall be managed by a Board of three (3) directors, who need not be members of the Association. The number of directors may be changed by amendment of the By-Laws of the Association. The members of the initial board of directors, or their successors, shall serve until February 1, 1982. Beginning at the February 6, 2003 annual meeting the affairs of

this Association shall be managed by a Board of five (5) directors, who must be members of the Association.

Section 2. Term of Office. At the first annual meeting the members shall elect one director for a term of one year, one director for a term of two years and one directors for a term of three years; and at each annual meeting thereafter the members shall elect one director for a term of three years. At the 2003 annual meeting the members shall elect two (2) additional Directors, one for a term of one year and one for a term of two years. At each annual meeting thereafter, as each of the five director's terms expires, the members shall elect each director for a term of three years."

IN WITNESS Houston, Texas, this	WHEREOF, the	e undersigned	has hereu	into set	his hand	and	at
Houston, Texas, this		of	rea	· · · · · · · · · · · · · · · · · · ·		, 200	3.

of Willow Walk Townhomes Association, Inc.,

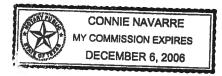
a Texas non-profit Corporation

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THE STATE OF TEXAS §

SCOUNTY OF HARRIS §

This instrument was acknowledged before me on the Atk day of Secretary of Willow Walk Townhomes Association, Inc., a Texas non-profit Corporation, on behalf of said corporation.



Notary Public in and for the State of Texas

Record and Return to: Richard C. Lievens Frank, Elmore, Lievens, Chesney & Turet, L.L.P. 808 Travis Street, Suite 2600 Houston, Texas 77002



ANY PROVISION HEREM WHICH RESTRICTS THE SALE, RENTAL, OR USE OF THE DESCRIBED REAL PROPERTY RECAUSE OF COLOR OR RACE IS INVALID AND UNENFORCEASE UNDER FEDERAL LAW.

THE STATE OF TEXAS

COUNTY OF HARRIS

I hereby cartify that this instrument was FLED in File Humber Sequence on the date and at the time stamped because by me; and was duly RECORDED. In the Official Public Records of Real Property of Harris County, Texas on

APR 17 2003

COUNTY CLERK HARRIS COUNTY, TEXAS

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# CERTIFICATE OF AMENDMENT TO THE BY-LAWS OF WILLOW WALK TOWNHOMES ASSOCIATION, INC. (ALTERNATE ELECTION PROCEDURE)

THE STATE OF TEXAS §

S
COUNTY OF HARRIS §

KNOW ALL MEN BY THESE PRESENTS:

AMENDMENT TO THE BY-LAWS OF WILLOW WALK TOWNHOMES ASSOCIATION, INC.

RESOLVED, that Article V of the By-Laws is amended by adding the following Section 3:

"Section 3. Alternate Election Procedure. Notwithstanding anything to the contrary in these By-Laws, the following

FILED FOR RECORD 8:00 AM

JAN -4 2012

Sta Stant County Clerk, Harris County Torn provision shall be applicable in the event that there is not a quorum at any annual meeting of the Association where an election of Director(s) was to occur.

If a quorum was not present, in person or by proxy, at the annual meeting of the Association, then the following alternate election procedure shall be followed. Within five (5) business days after the date of the called annual meeting, the Association shall mail a notice to all the members of the Association advising that an election will be held by mail-out ballots. The notice shall state that any member interested in being placed on the mail-out ballot as a candidate must contact the Association or the Association's managing agent in writing within ten (10) days from the date of the notice and request to be placed on the mail-out ballot as a candidate. Upon the expiration of the ten (10) days, nominations of candidates shall be deemed closed, and no additional candidates shall eligible for consideration. After the expiration of ten (10) days from the date of the notice, the Association shall prepare and mail the mail-out ballots to the members. The members shall be required to return the completed mailout ballots by the specific date and time as specified on the mail-out ballot which shall not be more than thirty (30) days from the date the mail-out ballots were mailed. After the stated deadline has passed, the Association or its managing agent shall tabulate the mail-out ballots, and the candidate or candidates receiving the highest number of votes shall be elected to fill the available positions on the Board of Directors."

IN WITNESS WHEREOF, the undersigned has hereunto set his hand this 36th day of December, 2011.

WILLOW WALK TOWNHOMES ASSOCIATION, INC., a

Texas non-profit corporation

By: KENNETH S. LEATHLEY (Minded Name)

THE STATE OF TEXAS 999 **COUNTY OF HARRIS** 

This instrument was acknowledged before me on the a camber, 2011, by\_ Secretary of Willow Walk Townhomes Association, Inc., a Texas non-profit corporation.



Notary Public in and for the State of Texas

RECORD AND RETURN TO: Frank, Elmore, Lievens, Chesney & Turet, L.L.P. Attn: K. Slaughter 9225 Katy Freeway, Suite 250 Houston, Texas 77024

ANY FIGUREOUS MECHANISM RESTRUTS THE SALE SOUTH, OR USE OF THE DESCRIPTED REAL PROCEING EDUCATION FACES ANALD AND UNEXFORCEASE UNDER FEDERALLAW.

THE STATE OF TEXAS

COUPLY OF HARRIS

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Courte Taxas

JAN - 4 2012

**COUNTY CLERK** HARRIS COUNTY, TEXAS