

409-996-1774 . info@kameronyourrealtor.com

## **Application Submission Process:**

Items required:

- 1. Completed Lease Application for each perspective client over the age of 18
- 2. Application fee of \$43 per person over the age of 18 is due paid at the time of the application through Smart Move. NOT refundable once application is processed.
- 3. Color copy of Valid Driver License and social security card
- 4. Copy of paystubs for the last two consecutive months. If self-employed , copy of last two years tax returns. For transfer / relocation, copy of signed employment letter.
- 5. Landlord criteria and application submission forms signed and dated by applicant(s).
- 6. Letter to landlord may be submitted for anything requiring explanation or that applicant would like to share with landlord.

Agent is to email applicants name & info to: info@kameronyourrealtor.com

## **Upon Application Approval:**

- Prospective tenants have 24/48 hours after acceptance to submit security deposit of \$1,000
- Prospective tenants have 24/48 hours after the acceptance to sign and return Residential Lease & Landlord Rules and Regulations and supporting documents.
- Proof utility transfer (water, electric and renters insurance) due before move-in date
- First months rent due before move-in date as money order or cashiers check made out to Keller Williams Clear Lake.

Applicant:	_Applicant:
Applicant:	_Applicant: