

# Order Confirmation Agreement

Hi Hannah and Colin,

Thank you for choosing us as the provider for your plantation shutters! We're looking forward to working with you and building shutters for your new home. Please review the details below for the shutters to be built.

Regards,  
Jason, Greg and Josh

## 1. Order Specifications

#	Floor	Room	Description	Width (")	Height (")	Price
01	1st	Living Room	Left	34.765	70.130	496
02	1st	Living Room	Middle	34.740	70.190	496
03	1st	Living Room	Right	34.835	70.350	496
04	1st	Breakfast Nook	Patio Door	22.125	64.188	449
05	1st	Breakfast Nook	Rear Dual Panel	70.925	70.225	989
06	1st	Primary BR	Left	34.965	70.000	496
07	1st	Primary BR	Right	35.000	69.865	496
08	1st	Side BR	-	34.780	57.975	429
09	1st	Front BR	Front Left	22.830	70.240	396
10	1st	Front BR	Front Middle	22.580	70.035	396
11	1st	Front BR	Front Right	23.020	70.035	396
12	1st	Front BR	Side	34.900	57.960	429
13	1st	Side BR2	-	34.900	57.885	429
14	1st	Front Office	Left	23.150	70.260	396
15	1st	Front Office	Middle	23.235	70.075	396
16	1st	Front Office	Right	22.390	70.340	396

Total **\$6,822**

Deposit, paid on 7/26 via cash **\$3,400**

Remaining cash balance due at installation **\$3,422**

## 2. Styling Selections

Louver Width	Tilt Rod	Paint Color/Sheen	Frame Profile
4.5"	Hidden	Sherwin William's High Reflective White / Satin	"Transitional" Z-Frame Profile

## 3. Functional Details

#	Room	Description	Panels	Hinge Location	Split-Tilt Rod Control
01	Living Room	Left	One	Left	No split.
02	Living Room	Middle	One	Left	No split.
03	Living Room	Right	One	Right	No split.
04	Breakfast Nook	Patio Door	One	Left	No split.
05	Breakfast Nook	Rear 2 Panel	One	Left & Right	No split.
06	Primary BR	Left	One	Left	No split.
07	Primary BR	Right	One	Right	No split.
08	Side BR	-	One	Left	No split.
09	Front BR	Front Left	One	Left	No split.
10	Front BR	Front Middle	One	Left	No split.
11	Front BR	Front Right	One	Right	No split.
12	Front BR	Side	One	Right	No split.
13	Side BR2	-	One	Right	No split.
14	Front Office	Left	One	Left	No split.
15	Front Office	Middle	One	Left	No split.
16	Front Office	Right	One	Right	No split.

## 4. Order Delivery

We know you're excited to get your new shutters, so here's what to expect: Your shutters will be ready for installation on or before **9 weeks** after this agreement is signed. This places your estimated delivery date **at or before October 1st**. Once this agreement is signed, we will start building your shutters! As we approach the time for delivery, we will reach out to schedule an installation date. You can expect installation to take 15 minutes per shutter, or approximately 4 hours for your order.

## 5. Payment Terms

### **Final Payment:**

We will perform a walk-through with you after installing your shutters to ensure the work has been completed satisfactorily. Once completed, the remaining balance will be due. Payments may be made by cash, check, credit card, debit card or ACH wire transfer. A 10% discount for cash payment has been applied. Credit card and debit card payments will be assessed a 2.9% processing fee. Payments made by check must be provided in-person upon installation or mailed in advance to:

HTX Shutters, LLC  
5200 Mitchelldale St.  
Suite E15  
Houston, TX 77092

## 6. Acceptance

Jason Morriss, Member, HTX Shutters LLC



Colin Tisdale

*Jason Morriss*

*Colin Tisdale*

# Signature Certificate

Reference number: T2D3G-EQKXD-S6G8Q-CWZ19

Signer	Timestamp	Signature
<b>Jason Morriss</b> Email: hello@htxshutters.com Sent: 29 Jul 2022 18:02:39 UTC Signed: 29 Jul 2022 18:02:39 UTC	29 Jul 2022 18:02:39 UTC 29 Jul 2022 18:02:39 UTC	 IP address: 99.145.8.155 Location: Houston, United States
<b>Colin Tisdale</b> Email: evotasticfe@hotmail.com Shared via link Sent: 29 Jul 2022 18:02:39 UTC Viewed: 29 Jul 2022 18:05:26 UTC Signed: 29 Jul 2022 18:08:06 UTC	29 Jul 2022 18:02:39 UTC 29 Jul 2022 18:05:26 UTC 29 Jul 2022 18:08:06 UTC	 IP address: 73.32.142.94 Location: Spring, United States

Document completed by all parties on:  
29 Jul 2022 18:08:06 UTC

Page 1 of 1



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