

Rental Criteria & Leasing Guidelines: 12323 Brandenburg Gate Drive

Texas Realtors Standard Lease Application

- Completed application for each adult living in the home over 18-years-old
- Applications must be filled out completely and accurately to be considered. The more information disclosed/explained upfront, the better. Don't leave spaces blank.

Positive Identification:

- Valid government issued photo identification is required of all applicants.
- Must send a clear, color copy of ID for each adult over 18-years-old.

Background Check

- Includes credit check, criminal history, and rental history
- This is required for each applicant over 18-years-old and paid for by each applicant.
- Applicants will be sent a custom link to complete this step

Rental History Criteria

Requirement: 12 months valid, verifiable rental (mortgage or military housing) history

- Valid rental history is a written lease or month-to-month agreement.
- If rental history is less than 12 months then an increased deposit will be required.

However, military housing is considered valid rental history.

- Final decision is also dependent on credit history, income and length of employment.

Deniable Factors:

- Eviction history
- 3 or more late payments, NSF checks and/or noise complaints within a 12 month rental period.
- Unfulfilled lease obligations.
- Balance owing to a landlord (for rent or damages).
- Unpaid (and/or non disclosed) eviction.
- Falsification of the rental application.

Credit History Criteria

Credit Score will be considered

- Credit score below fair may result in increased deposit
- Deniable Factors:
 - Open Bankruptcy
 - Foreclosure history
 - Unverifiable (and/or falsified) social security number.
 - Unpaid rental collection or judgment.

Employment History Criteria

Requirement: 6 months of employment with current employer or in same field of work

- Employment that is less than 6 months will require an increased deposit
- 2 years minimum for self-employed applicants. Most recent tax returns will be required for verification of income.
- Military personnel will be required to provide L.E.S. for proof employment.
- Final recommendation will also be dependent on rental, credit history and income.

Income Requirement Criteria

Requirement: Verifiable monthly (garnishable and non-garnishable) NET income equal to or greater than 3 times the rental amount

- Proof of income required prior to move in. Valid proof includes but is not limited to current paystubs, tax returns, W2's, I20's (International Students), Leave and Earning Statements (military) or bank statements.

Deniable Factors:

- Lack of proof of income (or falsification of income information).

Criminal Records

- Criminal search includes felony and misdemeanor offenses.
- Case-by-case for minor offenses. No guarantee of approval for any offense.

Deniable Factors for criminal Search:

- Failure to disclose eviction or criminal records.
- Verified name and date of birth match on criminal conviction for the following offenses (disclosed or not):

Murder (1st and 2nd degree)

Kidnapping (All counts)

Manslaughter (1st degree)

Theft (1st & 2nd degree)

Assault 1st, 2nd & 3rd degree)

Burglary (1st, 2nd degree & vehicle prowling 1st degree)

Robbery (1st & 2nd degree)

Malicious Mischief (1st degree)

Rape (All counts)

Arson (1st, 2nd degree & Reckless Burning

1st degree)

Child molestation (All counts)

Delivery or Sale (All counts)

Rape of a child (All counts)

Possession with intent to Deliver (All counts)

Animal Criteria

Requirement:

- Considered on a case-by-case basis
- Acceptable pets include: dogs, cats, small caged animals, caged birds, and fish.
- Current vaccination records
- A non-refundable security deposit may be required

Deniable Factors

- Livestock, farm animals (including potbellied pigs), and poisonous, dangerous or exotic animals (such as snakes or spiders) are prohibited.
- Aggressive dog breeds may not be permitted (subject to evaluation): German shepherds, pit bull terriers, Rottweilers, Great Danes, Mastiffs, Chows, Akitas, Staffordshire terriers, Cane corsos, Doberman Pinschers, Siberian Huskies, Wolf hybrids, etc.
- No more than 2 pets will be permitted

For Service Animals

- Still subject to a case-by-case consideration
- Letter requesting reasonable accommodation
- Legal documentation support required
- Current vaccination records required

Reference Checks (per applicant)

- Current Landlord reference: Name, phone number, email.
- One personal reference: Name, phone number, email
- One professional reference: Name, phone number, email