



INSTRUCTIONS FOR SUBMITTING AN OFFER

Please use this information to complete the Broker Information page of the contract.

Listing Agent's Contact Information: Lisa Klein 592452

E-Mail: lisa-klein@jbgoodwin.com

Cell Phone: 210.508.4664

Licensed Supervisor: Erin Cestero (618467)

Broker ID: 401735

JB Goodwin REALTORS®

607 E Sonterra Blvd Suite 108

San Antonio, TX 78258

Office Phone: 210-581-9050

Preferred Title Company:

Mission Title

16500 San Pedro Ave. #212

San Antonio, TX 78232

210.499.5656

Escrow Agent: Jimena Cisneros jcisneros@missiontitle.com

Additional Instructions:

1. Please find all documentation necessary for submitting an offer in the "Additional Information" section of the MLS listing (i.e. Seller's Disclosure, Lead Based Paint, Survey if applicable.) Please have your clients sign these documents & submit with offer
2. My client prefers 1-3% earnest money deposit / 7 day option @ \$15/day
3. Send the buyer's mortgage pre-approval letter or proof of funds for cash offers.
4. Please e-mail offers to lisa-klein@jbgoodwin.com & call/text (210.508.4664) letting me know an offer is being submitted.

Please feel free to contact me with any questions. Thank you and I look forward to working with you!

Sincerely,

Lisa Klein

210.508.4664

****Buyer to use a mobile notary for closing - Listing agent to contribute 50% of notary fee.**