



Bayou City Group
KELLER WILLIAMS NORTHEAST

Welcome Home!

Address: 12600 Melville Dr. #312A Montgomery, TX 77356

THINGS WE  ABOUT THIS HOME:

-
1. Lake front
 2. 3rd floor view is fantastic
 3. Close to Yacht Club
 4. _____
 5. _____

THINGS WE  ABOUT THIS COMMUNITY:

-
1. Golf course community
 2. Boat Marina
 3. Yacht Club
 4. _____
 5. _____

AVERAGE UTILITY BILLS:

OTHER	Company Name	Summer Average	Winter Average
Gas	NA		
Water	NA		
Electricity			

SERVICE PROVIDER REFERRALS:

Lawn Maintenance	NA
Alarm Service	NA
Maid Service	
Pool Service	NA
Other	

OTHER DETAILS:

Mailbox keys (#) NA Mailbox # and Location: _____
 Trash pick-up days: _____ NA - dumpster _____ Trashcan provided? Y N x
 Recycling available?: Y N x What day/rules? _____
 Garage keypad information? NA Other: _____



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Please check any of the following items that you will be excluding from the sale of your property.

Window Treatments

- Curains + rods
Draperies + rods
Valances
Blinds
Window Shades

Flooring

- Wall-to-wall Carpeting
Area Rugs
Floor Mats
Bathroom Mats

Garage

- Work Bench
Shelves
Storage Containers
Garage Door Openers

Fireplace

- Fireplace Screens
Artificial Fireplace Logs
Rocks
Pokers

Keys

- Door Keypads
Mailbox Keys

Other (please specify):

None

Decorative

- Bookshelves (Not Attached)
Bookshelves (Attached to Walls)
Decorative Mirrors
Mirrors (Fixed in Place)
Light Fixures
Chandeliers
Ceiling Fans

Outside House Aesthetics

- Window Screens
Shutters
Awnings
Mailbox
Attic Fans
Landscaping

Pool

- Pool Equipment
Pool Maintenance Accessories
Portable Spa
Above-ground Pool

Home Equipment

- Plumbing Fixtures
Kitchen Equipment
Cleaning Equipment
Stove

Media

- TV Wall Mounts
Built-in Speakers
TV Antennae
Satellite Dish System
Wiring

Backyard Aesthetics

- Shrubbery
Plants
Permanently Installed Outdoor Equipment
Swing Set
Playground Equipment
Fountains
Bird Baths
Statues
Lights in Yard

Systems

- Heating Unit + Equipment
Air Conditions Unit + Equipment
Water Softener System
Window Air Conditioner

Alarm Systems

- Built-in-security
Outdoor Cameras
Indoor Cameras
Panel
Safe (Bolted-in)
Safe (Free Standing)
Fire Equipment

DocuSigned by: William Kerstetter Seller

DocuSigned by: Seller

Buyer

Buyer



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Please indicate the **age** & **type** for the following:

Systems	Age	Type	Details
A/C	unknown	Unknown	Unknown
A/C (Unit 2)	NA	NA	NA
Water Heater	NA	NA	NA
Water Heater (Unit 2)	NA	NA	Unknown
Heater/Furnace	NA	NA	NA
Soft Water System	NA	NA	NA
Water Filtration System	NA	NA	NA
Other	NA	NA	NA

Appliances	Age	Type	Details
Stove	whirlpool	Electric	Age unknown
Refrigerator	whirlpool	3 yrs old	Na
Dish Washer	whirlpool	2 yrs old	Na
Microwave	whirlpool	Unknown	Na
Other	Na	Na	Na

Aesthetics	Age	Type	Details
Roof	Unknown	Unknown	Unknown
Paint (Exterior)	Na	Na	Na
Paint (Interior)	5 yrs	Na	Na
Flooring	5 yrs	Na	Carpet
Flooring (Type 2)	5 yrs	Tile	Na
Other	Na	Na	Na



Please indicate the **age** & **type** for the following:

Pool	Age	Type	Details <small>(Depth, other helpful info.)</small>
Pool	Na	Unknown	Na
Pool Resurfacing	Na	Na	Na
Spa	Na	Na	Na
Other	Na	Na	Na

DocuSigned by:
William Kerstetter
2C54A2D8385E433...
Seller

Buyer

DocuSigned by:
Neil A. Kitt
07DA9E75F3EE467...
Seller

Buyer



Bayou City Group

KELLER WILLIAMS NORTHEAST

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Seller to please complete the following:

Dear Home Seller,

We ask that you please provide the information below to help the buyers transition as the lucky new owner of your home. We greatly appreciate any information and/or contacts you are able to provide.

- **Is there an alarm?** Yes _____ No X
 - **If yes:** Please provide:
 - Location(s):
 - Code to disarm:
 - Code to arm:
 - Password:

- **Is the mailbox a community or in front of the home?** _____ Community _____ In front of home
 - If community: Please provide:
 - Location:
 - Mailbox number

- **Is there a garage keypad:** Yes _____ No X
 - If yes: Please provide keypad code: _____

- **Do you have any recommendations to the buyer for the following:**
 - Lawn company:
 - Cleaning company/maid service:
 - Pool company:
 - Any additional suggestions:

- **If all existing keys are not at closing, please let us know where they are left:**
A

- **Are there any manuals or receipts left for the buyer? If so, please let us know where they are left:**
Na

Thank you for taking the time to assist us with the above. It has been a pleasure working with you and your Realtor and we wish you the best in the future.

Sincerely,
The Bayou City Group of
Keller Williams Realty Northeast



Bayou City Group

KELLER WILLIAMS NORTHEAST

Utility Information Request Form

Please provide the following utility information for your property.

Address: 12600 Melville Dr. #312A Montgomery, TX 77356

Utility Type	Vendor Name	Vendor Number
Electric Company	Na	
Telephone Company	Na	
Gas Company	Na	
Water Company	Na	
Waste Management Co.	Na	
Cable Company	Optimum	
Internet Company	Optimum	
Other:	Na	
Other:	Na	
Other:	Na	
Other:	Na	