



## Offer Instructions



### My Office Information:

**Realtor:**

**Christy Rupp**

*Christy Rupp Team -Your  
Real Estate Experts*

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*RE/MAX North – San Antonio*

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**Title Company:**

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**Supervising Broker:**

**Rich Rupp**

*(210) 422-9552*

*Broker ID 609530*

**Listing Broker Firm:**

RE/MAX North-SanAntonio

License No. 451636

### HOW TO SUBMIT AN OFFER:

*Please email offers to [ChristyRupp@Remax.net](mailto:ChristyRupp@Remax.net).*

1. You can find all applicable disclosures under additional information.
2. Please make sure all information is filled out on page 9.
3. Buyer info in Paragraph 21 Notices must be completed.
4. Please have your buyers thoroughly read through the contract, addendum and disclosures and initial and sign where needed; **please** double check to verify all initials and signatures have been done.
5. Suggested earnest money is 1% to 3% of sales price.
6. Please send buyers mortgage pre-approval letter along with offer and provide copy of earnest money check and option check.

**Submit all offers! We will present all offers.**

Every effort will be made to get a timely response to your offer.

**Thank you and we look forward to working with you.**

