

### Screening and approval

### Screening Criteria:

- Credit score over 600.
- In case the credit score is under 600, but over 500, a double deposit applies.
- No evictions, no broken leases.
- Gross Income should be 3X rental amount.
- 2.5X Gross income is acceptable with a double deposit.
- Pets are subject to approval, each pet incurs a nonrefundable \$300.00 fee, and monthly pet rent. As of now, pet rent is at \$15 per pet. ESA pets do not incur fees.

Please note, if the credit score, and the income are not there, inform immediately, to further review the application.

#### Online Rental Application Forms: Kindly ensure that all fields are completed accurately.

Please make sure to attach all required documents, including:

- Identification Card: Please provide either a Driver's License or Passport.
- **Income statement:** This is necessary to assess your ability to pay. Please submit one of the following documents: 3 months Bank Statement or 3 months pay stubs.
- **Residential History Information:** Please provide details of your previous landlords, including their name, address, updated phone number, and email address. We require information for at least the two most recent landlords.

# <u>Please be advised that all of these documents are crucial for your application. We cannot proceed with your application until we have received all required information.</u>

Online Rental Application Form

#### **Emotional Support Animals (ESA) requirements:**

Following FHA guidelines, we do accept ESA's at our properties, given that the tenants provide a Housing letter by their Texas licensed professional.

The letter must include the following:

- Recent date, within 12 months.
- Information relative to the **Texas licensed provider** (Name, license, etc) (google search).
- Brief explanation (this may or not be necessary)
- The pet has to be mentioned.
- A valid signature, or stamp.

# Tenants must disclose the existence of ESA's pets prior to moving in since we do not allow them on our properties.

Online certificates are not valid.