



Offer Instructions

Thank you for offering on this listing!

Please use the following instructions when submitting your offer.

- Please send all offers to melissacoxrealtor@gmail.com
- Include the address in the subject line
- Only send offers as a PDF, not via Dotloop, Docusign or link
- ☑ Include Pre-Approval letter or Proof of Funds with offer
- Earnest money should be at least 1% of list price
- Option period should not end on a Saturday or Sunday
- Contact listing agent for Title Company
- A new survey will need to be purchased by buyer. Please select box 6C2.
- If applicable, include HOA Addendum
- Completely fill out Page 10 of the contract. Listing Agent's Info:
 Listing Broker's Firm: EXP REALTY, LLC License #603392
 Listing Associate's Name: Melissa Cox, License #808675
 Email Address: melissacoxrealtor@gmail.com
 Phone: (281)910-8588
 Licensed Supervisor of Listing Associate: Karen E
 Richards, License #508111
 Listing Broker's Office Address: One Riverway, Ste 1700
 Houston, TX 77056
 Listing Broker Phone: (888) 519-7431