

TENANT APPLICATION PROCESS

1. See attached “Notice and Acknowledgment of Tenant Selection Criteria”
2. All applicants 18 or older must submit a complete rental application
3. Please provide color copy of ID’s (current Driver License or Government issued picture ID)
4. Proof of income:
 - Employment commitment letter or last 3 pay period stubs that show year-to-date income
 - If self-employed, please submit last 2 year tax returns and last 2 months bank statements
 - Once application is approved by the landlord, each applicant will receive link to a secure portal for a request for verification through MySmartMove.com, for the purpose of running credit checks, background & evictions, and, employment verification. Verification fee for each adult is 50.00 payable directly to NXTSQFT.com. Any negative issues can result in a decline of the application
5. Security deposit and first month’s rent must be by cashier’s check payable to Landlord.
6. Please e-mail all documentation in PDF format if possible to sales@nxtsqft.com

Should you have any questions, please contact 281-781-8799

All documentation will be provided to landlords for review.

Thank you for your interest, we look forward to working with you.