

Offer Submission Instructions

Please submit all offers to Bill Smith at smithbagent@gmail.com. Offers will be presented to our seller(s) within 24 hours of receipt. To expedite your review and process, please make sure all documents and addenda are included in submission, if applicable:

1. If seller pays title policy, call for preferred title company.
2. Completely fill out page 9 of contract.
 - A. Listing Broker Firm: EXP Realty LLC, License # 603392
 - B. Listing Agent's Name: Bill Smith. License # 291078.
 - C. Broker for Listing Agent and Licensed Supervisor: Karen Richards, License # 508111.
 - D. Listing Agent's Office Address: 26203 Oakridge Drive, The Woodlands TX 77380.
3. Earnest money must be at least 1% of the sales price. Please include copy of the earnest money check.
4. Option fee \$2,500. No more than 7 day option period.
5. If a survey is uploaded to the listing, check #1 on page 2, part C. If no survey is uploaded, then the seller does not have a copy and box #2 needs to be checked.
6. Third Party Financing Addendum:
 - A. Check 2.A. This contract is not subject to Buyer obtaining Buyer Approval.
 - B. Total appraisal to be waived.
7. Signed seller's disclosures along with all other appropriate addenda provided online. Please only sign the documents provided online, if applicable.
8. Non-Realty Addendum, if applicable.
9. Please provide pre-approval letter and/or proof of funds.
10. Please email all documentation in a PDF file format only.

To expedite the offer process, please follow these instructions closely. Should you have any questions in reference to your offer, please call or text Bill Smith at 281-723-3336.

Thanks for your interest and we look forward to working with you.