



**GARY
GREENE**

INSTRUCTIONS FOR SUBMITTING AN OFFER & OTHER INFORMATION FOR:

20323 Eden Pines, Spring, TX 77379

Email complete offer as a combined single package to:

Lauren@TheLaurenAshleyTeam.com, & TC@TheLaurenAshleyTeam.com

Thank you for your interest in my listing. Please review these instructions with your buyers and please be sure to include the following with the offer:

1. Lender Approval or Pre-Qualification letter or Proof of Funds with a cash offer. The lender letter must show a mailing address, email address, and phone number for the lender.
2. One to Four Family TAR Residential Contract. Please check the MLS sheet for any exclusions.
 - a. Paragraph 1: Seller Name – Bruce Rundquist, Jennifer Grace Joyner, Joseph Michael Roberts, Timothy David Roberts
 - b. Paragraph 5: Title Co – If Seller pays for title policy, contact Lauren Ashley for preferred title company information.
 - c. Paragraph 6c: Survey – Check Box 2. Buyer to purchase survey at Buyer's expense.
 - d. Paragraph 7b: Disclosure – Check Box 1. Seller's Disclosure Notice PDF attached in MLS.
 - e. Paragraph 21: Notices – To Seller at:
 - i. Address: 20323 Eden Pines, Spring, TX 77379
 - ii. Email: brundquist@yahoo.com, jennifer.joyner@aol.com, jroberts@entrustsol.com, troberts6874@comcast.net
 - f. Page 10:
 - i. **Broker: BHGRE Gary Greene License # 475512**
 - ii. **Listing Associate: Lauren Ashley License # 0699403**
 - iii. **Team name: The Lauren Ashley Team ID# 205408834 (HAR)**
 - iv. **Supervisor: Brett Woodroof License # 674323**
 - v. **Address: 8817 Louetta Road Spring, TX 77379**
3. Third Party Financing Addendum (if applicable)
4. MUD Notice to Purchaser – PDF Attached in MLS
5. Addendum for Homeowners Association – PDF Attached in MLS

If measurements are important to buyer, those need to be independently verified

Please make buyer aware, seller will not release keys to buyer until funding occurs and has been confirmed by the title company.

Thank you,

Lauren Ashley