



OFFER INSTRUCTIONS

Please include the information below when completing your contract.
Email all contracts to elisa.gonzalez@kw.com

i LISTING AGENT / BROKERAGE INFO

AGENT NAME

Elisa Gonzalez

TEAM NAME

The Gonzalez Legacy Group

LICENSE NUMBER

542785

AGENT NUMBER

832-766-0195

AGENT'S EMAIL

elisa.gonzalez@kw.com

BROKER INFO:

Keller Williams Professionals

BROKER LICENSE

588569

SUPERVISOR NAME

Scott Frnka

LICENSE NUMBER

628870

SUPERVISOR NUMBER

281-444-3900

OFFICE ADDRESS

8344 Spring Cypress Rd, Ste B,
Spring, TX 77379

i TITLE / CONTRACT INFORMATION

Earnest Money & Option Fee

Please ensure that earnest money is a full 1% or more of the contract sales price. Option fee is \$250 for 7 days.

Property Survey

Please check #2 (Buyer will purchase) under survey section. If seller has a survey, we will provide it, along with T47 Affidavit.

HOA Addendum

The HOA addendum MUST be provided by the buyer's agent as it is an extension of the contract. Please allow a MINIMUM of 14 days for return of HOA docs/resale certificate. **Buyer to purchase, if needed.**

Sending Your Contract

When emailing your contract, please place the property address in the subject line for ease of access and quicker response. PLEASE EMAIL IN PDF FORMAT, DO NOT SUBMIT THROUGH DOTLOOP.

Please email all correspondence to:

Elisa Gonzalez & Admin Assistant

elisa.gonzalez@kw.com

admin@gonzalezlegacygroup.com