

Tenant Selection Criteria Form

Tenant Screening Criteria:

It is the policy of Strickland Law Firm, PLLC that an application will be automatically denied if any of the following criteria are not met. A denial of one application out of a group of applicants intending to cohabitate a property, will be considered a denial of all applicants in the group.

Income & Employment

The combined household monthly income of all applicants must be a minimum of three times the monthly rent, or the applicants may provide a guarantor (or married couple) who has an income of a minimum of four times the monthly rent. The guarantor must complete a separate Lease Application and pay a separate Lease Application Fee. The guarantor will be required to sign the Lease Agreement and/or any addendum thereto. Only one guarantor (or married couple) per home is permissible.

To verify combined household monthly income of all applicants, we require a U.S. government-issued photo ID plus the following:

STATUS

DOCUMENTATION

Employed (currently and at least 30 hours paid per week)

1. Pay stubs for the past 2 months that demonstrate a combined household monthly income of three times the monthly rent.
2. Verifiable employment for the past two years.

Employed (starting new job)

1. Offer letter on official company letterhead.
2. Bank statements for the past 3 current, consecutive months that demonstrate an average minimum balance of three times the monthly rent.

Self-employed

1. Income tax returns for the past 2 years that demonstrate a combined household monthly income of three times the monthly rent.
2. Bank statements for the past 3 current, consecutive months that demonstrate an average minimum balance of three times the monthly rent.

Note: We will average your gross annual income over the 2-year period to calculate your average monthly income.

Out-of-State

1. Offer letter on official company letterhead or letter of employment.
2. Bank statements for the past 3 current, consecutive months that demonstrate an average minimum balance of three times the monthly rent.

Retired

1. Current statement from benefits issuing agency.
2. Bank statements for the past 3 current, consecutive months that demonstrate an average minimum balance of three times the monthly rent.

To verify combined household monthly income of guarantor, we require a U.S. government issued photo ID plus the following:

Employed (currently and at least 30 hours paid per week)

1. Pay stubs for the past 2 months that demonstrate a combined household monthly income of four times the monthly rent.
2. Verifiable employment for the past two years.

Employed (starting new job)

1. Offer letter on official company letterhead.
2. Bank statements for the past 3 current, consecutive months that demonstrate an average minimum balance of four times the monthly rent.

Self-employed

3. Income tax returns for the past 2 years that demonstrate a combined household monthly income of four times the monthly rent.
4. Bank statements for the past 3 current, consecutive months that demonstrate an average minimum balance of four times the monthly rent.

Note: We will average your gross annual income over the 2-year period to calculate your average monthly income.

Out-of-State

1. Offer letter on official company letterhead or letter of employment.
2. Bank statements for the past 3 current, consecutive months that demonstrate an average minimum balance of four times the monthly rent.

Retired

1. Current statement from issuing agency.
2. Bank statements for the past 3 current, consecutive months that demonstrate an average minimum balance of four times the monthly rent.

Section 8

Strickland Law Firm, PLLC will not accept Section 8.

Age

All applicants and guarantors must be 18 years of age or older.

Bankruptcy

All applicants and guarantors must not have an open bankruptcy. Any bankruptcy must be dismissed or discharged.

Evictions

All applicants and guarantors must not have an eviction on their record.

Foreclosures

All applicants and guarantors must not have a foreclosure in the 12-month period immediately preceding the application date.

Credit

1. All applicants and guarantors must have a credit score over 600.
2. All applicants and guarantors must be current on any mortgages, auto loans, and lease agreements.
3. All applicants and guarantors must not owe a debt or sum of money or have a judgment against them involving a current or prior landlord or utility provider, including but not limited to electric, gas, cable, or telephone.

Residence and Rental History

1. All applicants and guarantors must provide verifiable residential history for the last two years, whether you currently rent or own a residence.
2. All applicants and guarantors must not have any record of unpaid rent due to previous landlords or judgments against them by previous landlords.
3. All applicants and guarantors must not have more than two late rent or mortgage payments in the 12-month period immediately preceding the application date, and no payment returned for insufficient funds in the 12-month period immediately preceding the application date.

Criminal History

Strickland Law Firm, PLLC does not accept applicants that have a criminal record. This includes, but is not limited to, a conviction of, or deferred adjudication for,:

- Any felony
- Drug or DUI Arrest
- Crimes against people or property
- Spousal abuse
- Crimes involving abuse of children, the elderly, or the disabled
- Crimes involving the manufacture, sale or distribution of controlled or illegal substances
- Crimes involving illegal weapons possession
- Crimes involving prostitution
- Sex crimes or sex related offenses
- Financial crimes (e.g. identity theft, fraud)

Strickland Law Firm, PLLC also does not accept applicants that have outstanding arrest warrants, are involved in a pending criminal case, are the subject of an ongoing criminal investigation, or have been incarcerated within the five years prior to application.

Falsification of Information in Lease Application

All applicants and guarantors must not provide false, inaccurate, or incomplete information their Lease Application.

Government Lists

All applicants and guarantors must not appear on a list from the Office of Foreign Assets Control. All applicants and guarantors must not appear on the Most Wanted List, Terrorist Watch List, or List of Registered Sex Offenders.

Occupancy Guidelines

The following occupancy standards apply based on two persons per bedroom:

- 2 Bedrooms maximum of 4 Occupants
- 3 Bedrooms maximum of 6 Occupants
- 4 Bedrooms maximum of 8 Occupants
- 5 Bedrooms maximum of 10 Occupants
- 6 Bedrooms maximum of 12 Occupants

Signing this acknowledgment indicates that you have had the opportunity to review the landlord's tenant selection criteria. The tenant selection criteria may include factors such as criminal history, credit history, current income, and rental history. If you do not meet the selection criteria, or if you provide inaccurate or incomplete information, your application may be rejected and your application fee will not be refunded.

Applicant Signature