

Offer Submission Instructions

Please submit all offers to cjsanderson917@gmail.com. Please make sure all documents and addenda are included in submission if applicable.

1. Complete contract signed by Buyers with no blank fields (insert N/A).
 - A. Buyer must sign the Seller's Exclusion List provided online.
 - B. Please type "See attached Seller's Exclusion List" on page 1 of contract.
2. Preferred Title Company is: Old Republic Title Company, Denise Garcia, 1330 Lake Robbins Dr., Suite 550, The Woodlands, TX 77380.
3. Completely fill out page 10 of contract.
 - A. Listing Broker Firm: Red Door Realty & Associates; Lic# 9005006
 - B. Listing Realtor Name: CJ Sanderson. License # 513922 Email address: cjsanderson917@gmail.com. Phone #: 832-489-8846.
 - C. Licensed Supervisor: Jill Henderson, License # 517426.
 - D. Listing Broker's Office Address: 1580-A Kingwood Dr., Kingwood, TX 77339. Phone#: 832-616-3422.
4. Earnest money must be at least 1% of the sales price.
5. If survey is uploaded to the listing, check box #1 on page 2, part C. If no survey is uploaded, then seller does not have a copy and box #2 needs to be checked.
6. Option period may be no longer than 10 days and end on a weekday.
7. Third Party Financing Addendum:
 - A. Maximum of 21 day financing period to obtain "credit approval".
 - B. All applicable financing fields and boxes need to be checked.
8. Signed Seller's Disclosures along with appropriate addenda provided in attachments.
9. Please provide pre-approval letter and/or proof of funds.
10. Please email all documentation in PDF file format only to cjsanderson917@gmail.com.

